



SIGN PERMIT APPLICATION – FORM 4000

Grayson County Building Department

P.O. Box 217, Independence, VA 24348

Phone: 276-773-2322 Fax: 276-773-0305

276-236-8149 X 148

Toll Free: 1-800-752-5117

www.graysongovernment.com

Contractor/Applicant Name		
Applicant Address		
Applicant Phone		Email:
Property Owner Name <i>(if different from above)</i>		
Property Owner Address		
Owner Phone		
Job Site Address		Tax Map #:
Sign Type	<input type="checkbox"/> Ground Sign <input type="checkbox"/> Wall Sign <input type="checkbox"/> Marquee Sign <input type="checkbox"/> Combination Sign <input type="checkbox"/> Pole Sign <input type="checkbox"/> Roof Sign <input type="checkbox"/> Projecting Sign	
Sign Information	Sign Dimensions: _____ (ht) X _____ (width) = _____ (Total Sq ft.) Sign Material: _____ Method of Attachment: _____ Illumination: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If illuminated, all electrical details must be shown on drawings)</i>	

<p>Licensed Contractor Information OR <input type="checkbox"/> Owner Affidavit <i>(provide Form AFF-1100)</i></p>	<p>Contractor Name: _____ Business Name: _____ State License #: _____ Exp. Date: _____ Estimated Construction Cost \$ _____</p>
--	--

<p>Sign Plan Requirements</p>	<p>Two copies of detailed plans and specifications for the proposed sign must accompany this application.</p> <p>These plans must detail the following:</p> <ul style="list-style-type: none"> • The dimensions of the sign and supporting members. • If a roof sign, the height from the roof level to lowest part of the sign and height from roof structure to the top of the sign. • If ground sign, the height from ground level to the top of the sign. • If wall sign, the dimensions of the wall surface of the building to which it will be attached and the location where the sign will be attached. • If free standing sign, total height, width and depth as well as foundation specifications. • The materials, finish and construction including loads (wind and seismic) stresses, anchorage and illumination. • Other pertinent engineering or construction data.
--------------------------------------	---

I hereby certify that I am the owner of the record of the herein described property, or that the proposed work has been authorized by the owner of the record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules and policies and such shall be deemed a condition entering into the exercise of the permit. In addition, if a permit is issued, I certify that the code official or his authorized representative shall have the authority to enter the areas described herein at any responsible hour for the purpose of enforcing the provisions of the applicable code(s).

Applicant Signature: _____ **Date:** _____

<p>OFFICE USE:</p> <p>Date Received: _____</p> <p>Received By: _____</p> <p>Tax Ticket Review: <input type="checkbox"/> Paid <input type="checkbox"/> Unpaid</p> <p>Permit #: _____</p> <p>Plan Review: _____</p>	<p>Notes:</p>
--	----------------------