

December 4, 2015  
01:46 PM

Grayson County  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 100GENERAL to 100GENERAL Range of Check Dates: 11/13/15 to 12/10/15  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
100GENERAL				
31054	11/24/15	SPRIN005 Spring Valley Graphics	909.00	153
31055	11/24/15	FOODC005 Food City, Store #866	62.08	154
31065	11/25/15	ANNAF005 Anna F. Meade	9,375.00	156
31066	11/25/15	HDHTE005 HDH Technical, Inc	1,856.00	156
31067	11/25/15	LINZE005 Linzee-Mac Surveyors LLC	700.00	156
31068	11/25/15	MTR00020 Mt Rogers Planning Dist Comm	15,000.00	156
31069	11/25/15	TOTTE005 Totten Construction LLC	22,700.00	156
31070	11/25/15	VERIZ005 Verizon Wireless	100.00	157
31056	11/30/15	AFLAC005 Aflac	1,349.63	155
31057	11/30/15	AMER0010 American Heritage Life Ins Co	155.12	155
31058	11/30/15	ANTH0010 Anthem Blue Cross/Blue Shield	38,417.85	155
31059	11/30/15	BOST0005 Boston Mutual Life Ins Co	559.70	155
31060	11/30/15	ING00005 Ing	400.00	155
31061	11/30/15	MINNE005 Minnesota Life	428.87	155
31062	11/30/15	UNIT0010 United Way Virginia Highlands	87.02	155
31063	11/30/15	VAAS0015 VACORP	55.68	155
31064	11/30/15	VALIC005 Valic	2,300.00	155
31071	11/30/15	ADAMF005 Adam Frost	40.00	158
31072	11/30/15	ADAMS005 Adams Building Supply	18.20	158
31073	11/30/15	AFTON005 Afton Communications Corp	175.00	158
31074	11/30/15	AMER0015 American Express	175.98	158

31075	11/30/15	ANDER005 Anderson & Associates, Inc	3,722.50		158
31076	11/30/15	ANTH0010 Anthem Blue Cross/Blue Shield	1,039.50		158
31077	11/30/15	APPAL005 Appalachian Power	567.46		158
31078	11/30/15	BBTIR005 B & B Tire Service, Inc	2,161.52		158
31079	11/30/15	BKTUN005 Bkt Uniforms	169.94		158
31080	11/30/15	BLUE0010 Blue Ridge Energies, LLC	310.18	12/03/15 VOID	158 (Reason: doubled amount)
31081	11/30/15	BUSIN005 Business Information Systems	135.00		158
31082	11/30/15	CARQU005 Carquest Of Alleghany	384.44		158
31083	11/30/15	CAVAL005 Cavalier Equipment Corp	452.54		158
31084	11/30/15	CENCO005 Cenco, Inc	648.62		158
31085	11/30/15	CENTU005 Century Link	1,053.66		158
31086	11/30/15	CINTA005 Cintas Corp, #532	652.30		158
31087	11/30/15	COMCA005 Comcast Corporation	163.67		158
31088	11/30/15	COPPE005 Copperhead Graphics	340.00		158
31089	11/30/15	DANNY010 Danny L Tolley	30.00		158
31090	11/30/15	DIREC005 Direct Chrysler Dodge Jeep Ram	1,225.83		158
31091	11/30/15	EARNI005 Earnie Scott Barnes	40.00		158
31092	11/30/15	EVIDE005 Evident Crime Scene Products	99.21		158
31093	11/30/15	FLORE005 Flores & Associates, LLC	1,141.25		158
31094	11/30/15	FOODC005 Food City, Store #866	162.77		158
31095	11/30/15	GEORG015 George Valdez	30.00		158
31096	11/30/15	GLENE005 Glen E Rosenbaum	92.00		158
31097	11/30/15	GRAY0055 Grayson Co School Board	4,100.09	12/03/15 VOID	158 (Reason: wrong amount)
31098	11/30/15	GRAY0060 Grayson Co Sheriff's Office	241.62		158
31099	11/30/15	HIGHC005 High Country Springs, LLC	83.50		158
31100	11/30/15	HILLS005 Hill Studio Pc	5,865.00		158
31101	11/30/15	HILLS005 Hill Studio Pc	1,200.00		158
31102	11/30/15	INDE0020 Independence Vol Fire Dept	600.00		158
31103	11/30/15	KATHY010 Kathy Farmer	30.00		158
31104	11/30/15	KELLY010 Kelly Haga	387.40	12/03/15 VOID	158 (Reason: duplicate)
31105	11/30/15	LEONA005 Leonard's Copy Systems, Inc	45.00		158
31106	11/30/15	LINGO005 Lingo Networks	76.79		158
31107	11/30/15	LOWES005 Lowe's Home Centers	223.29		158
31108	11/30/15	MANSF005 Mansfield Oil Company	7,067.08		158
31109	11/30/15	MATTH005 Matthew Bender & Co, Inc	21.94		158
31110	11/30/15	MERCE005 Mercer Day Report Center	30.00		158
31111	11/30/15	MOLLI005 Mollie D Beach	30.00		158
31112	11/30/15	MORGA005 Morgan Billings	30.00		158
31113	11/30/15	MTROG005 Mt Rogers Community Service Bd	12,750.00		158
31114	11/30/15	NAPAA005 NAPA AUTO OF INDEPENDENCE	132.48		158
31115	11/30/15	NEWR0030 New River Valley Reg Jail	55,389.00		158
31116	11/30/15	NTAIN005 Nta, Inc.	22.50		158
31117	11/30/15	OAKHI005 Oak Hill Academy	50.00		158
31118	11/30/15	PART0010 HEIL ENVIRONMENTAL	654.70		158
31119	11/30/15	PIED0010 Piedmont Truck Center, Inc	695.62		158
31120	11/30/15	PITNE005 Pitney Bowes	996.00	12/03/15 VOID	158 (Reason: 2 vendors / 1 check)
31121	11/30/15	PLUMB005 Plumbmaster, Inc	91.88		158
31122	11/30/15	POWER005 Powers Fence Co.	29.00		158
31123	11/30/15	PRIN0015 Printelect	109.25		158
31124	11/30/15	PRINC005 PRINCETON MACHINERY SERVICE, I	635.00		158
31125	11/30/15	PROF0010 Professional Networks, Inc	825.00		158
31126	11/30/15	PSYCH005 Psychological Health Roanoke	191.45		158
31127	11/30/15	ROYAL005 Royal Oil Company	1,293.60		158
31128	11/30/15	SANDR010 SANDRA ANDERS	12.65		158
31129	11/30/15	SHARO010 Sharon B Osborne	30.00		158
31130	11/30/15	SIGNS005 Signs Work - Todd D. Price	4,462.00		158
31131	11/30/15	SOUT0020 Southern Police Equipment	220.00		158
31132	11/30/15	SOUTH010 Southern Emblem	617.20		158
31133	11/30/15	SPRIN005 Spring Valley Graphics	48.00		158
31134	11/30/15	SRCAP005 SE Rural Comm Assist Project	409.75		158
31135	11/30/15	SUNT0010 Suntrust Bank	607.52		158

31136	11/30/15	SUSA0020	Susan Hodges	710.13	158
31137	11/30/15	THEDE005	The Declaration	197.06	158
31138	11/30/15	THEGA005	The Gazette C/O Landmark Comm.	656.68	158
31139	11/30/15	THEGU005	The Gun Shop	809.98	158
31140	11/30/15	THERIO05	The Richmond Times Dispatch	138.80	158
31141	11/30/15	THERO005	The Roanoke Times	243.28	158
31142	11/30/15	THOMA010	THOMAS BLEVINS	40.00	158
31143	11/30/15	TOWN0010	Town Of Independence	316.11	158
31144	11/30/15	TREA0010	Treasurer Of Virginia	60.00	158
31145	11/30/15	TREAS005	Treasurer Of Va - Dept Gen Ser	84.00	158
31146	11/30/15	USCEL005	Us Cellular	982.15	158
31147	11/30/15	VAAS0015	VACORP	177,105.50	158
31148	11/30/15	VADE0030	Va Dept Of Ag & Consumer Serv	17.50	158
31149	11/30/15	VADEP005	Va Dept Of Motor Vehicles	10.00	158
31150	11/30/15	VCE	Grayson Va. Coop Extention	35.00	158
31151	11/30/15	WKBCF005	wkbc-Fm	336.00	158
31152	11/30/15	WORKF005	WORKFORCE UNLIMITED, LLC	528.67	158
31153	11/30/15	XEROX005	Xerox Corporation	373.88	158
31154	12/01/15	TWINC005	Twin Co Airport Commission	600.00	159
31155	12/10/15	ADAMS005	Adams Building Supply	123.98	162
31156	12/10/15	ANDER005	Anderson & Associates, Inc	420.00	162
31157	12/10/15	APPAL005	Appalachian Power	3,806.87	162
31158	12/10/15	ARCET005	ARC 3 GASES	223.33	162
31159	12/10/15	BBTIR005	B & B Tire Service, Inc	2,105.00	162
31160	12/10/15	BLUE0010	Blue Ridge Energies, Llc	155.09	162
31161	12/10/15	BURSA005	Bursar's Office	14,242.13	162
31162	12/10/15	CARQU005	Carquest Of Alleghany	27.28	162
31163	12/10/15	CARR0020	Carroll-Grayson-Galax Solid Wa	28,010.00	162
31164	12/10/15	CENTU005	Century Link	1,330.83	162
31165	12/10/15	CINTA005	Cintas Corp, #532	699.46	162
31166	12/10/15	CROSS005	Crossroads Institute	125.00	162
31167	12/10/15	DANAH005	Dana Harrington	100.00	162
31168	12/10/15	DAY3C005	Day 3 Construction	27,500.00	162
31169	12/10/15	DIREC005	Direct Chrysler Dodge Jeep Ram	87.92	162
31170	12/10/15	DLPTW005	Dlp Twin Co Reg Hospital, Llc	60.00	162
31171	12/10/15	ELECT005	Electronic Systems inc.	66.24	162
31172	12/10/15	FLORE005	Flores & Associates, Llc	76.39	162
31173	12/10/15	HANNA005	Hannah Martin	100.00	162
31174	12/10/15	HDSUP005	Hd Supply Waterworks, Ltd.	1,084.00	162
31175	12/10/15	HICOK005	Hicok,Fern,Brown & Garcia Cpas	11,115.00	162
31176	12/10/15	HOLLY005	Holly Cummings	100.00	162
31177	12/10/15	ICMAM005	Icma Membership Renewals	930.24	162
31178	12/10/15	INDE0015	Independence Tire Co	76.65	162
31179	12/10/15	JEFFK005	JEFF KEY	5,700.00	162
31180	12/10/15	JOHNS015	John S. Fant	20.00	162
31181	12/10/15	JOSHU010	JOSHUA CRIGGER	40.00	162
31182	12/10/15	KARIH005	Kari Hill	100.00	162
31183	12/10/15	KATHE005	Katherine P. M. Kennedy	100.00	162
31184	12/10/15	KATHL005	Kathleen Marshall	100.00	162
31185	12/10/15	LAURA010	Laura George	100.00	162
31186	12/10/15	LEONA005	Leonard'S Copy Systems, Inc	45.00	162
31187	12/10/15	LINEB005	Lineberry'S Garage & Wrecker	3,948.60	162
31188	12/10/15	LOWES005	Lowe'S Home Centers	25.85	162
31189	12/10/15	MATTH005	Matthew Bender & Co, Inc	21.94	162

31190	12/10/15	MERRI005	Merritt Supply, Inc	231.70		162
31191	12/10/15	MICH0010	Michael S. Hash	20.00		162
31192	12/10/15	MODE0010	Modern Impressions	230.00		162
31193	12/10/15	MODER005	Modern Impressions	23.20		162
31194	12/10/15	MTR00020	Mt Rogers Planning Dist Comm	11,200.00		162
31195	12/10/15	NAPAA005	NAPA AUTO OF INDEPENDENCE	90.26		162
31196	12/10/15	NWCDI005	Nwcd, Inc	876.25		162
31197	12/10/15	PAPER005	Paper Clip	0.00	12/10/15 VOID	0
31198	12/10/15	PAPER005	Paper Clip	1,806.14		162
31199	12/10/15	PEACE005	Peace Of Mind Counseling	360.00		162
31200	12/10/15	PITNE005	Pitney Bowes	196.00		162
31201	12/10/15	POST0010	Postmaster	50.00		162
31202	12/10/15	PROF0010	Professional Networks, Inc	1,020.00		162
31203	12/10/15	QUAL0015	Quality Auto Parts	696.22		162
31204	12/10/15	REGI0005	Regions Corporate Trust Operat	314,801.25		162
31205	12/10/15	RESER005	Reserve Account	800.00		162
31206	12/10/15	SAMUE010	SAMUEL GRAHAM	40.00		162
31207	12/10/15	SANDS005	Sands Anderson Pc	1,810.00		162
31208	12/10/15	SCOOT005	SCOOT OF GALAX	1,348.50		162
31209	12/10/15	SOUT0020	Southern Police Equipment	347.22		162
31210	12/10/15	STATE005	State Electric Supply Co	128.20		162
31211	12/10/15	STEPH010	Stephen G. Marshall	100.00		162
31212	12/10/15	SUNT0010	Suntrust Bank	0.00	12/10/15 VOID	0
31213	12/10/15	SUNT0010	Suntrust Bank	7,221.03		162
31214	12/10/15	TOWN0010	Town Of Independence	279.14		162
31215	12/10/15	TREAS005	Treasurer Of Va - Dept Gen Ser	151.00		162
31216	12/10/15	TWIN0015	Twin County E-911 Reg. Comm.	15,593.34		162
31217	12/10/15	UNIT0010	United Way Virginia Highlands	100.00		162
31218	12/10/15	USCEL005	Us Cellular	1,248.21		162
31219	12/10/15	VAAS0015	VACORP	3,500.00		162
31220	12/10/15	VIRG0035	Virginia Tech - Bursar's Offic	14,242.13		162
31221	12/10/15	WATT005	Watt's Trophies	416.99		162
31222	12/10/15	XEROX005	Xerox Corporation	108.77		162
31223	12/10/15	APPAL005	Appalachian Power	150.00		163
31224	12/10/15	AUSTI010	Austin Ray	50.00		163
31225	12/10/15	BANK0005	Bank Of Marion - Visa	943.04		163
31226	12/10/15	BRIST005	Bristol Office Supply, Inc	40.43		163
31227	12/10/15	CHAR0010	Charles Brown	30.80		163
31228	12/10/15	COMM0010	Commission On Va Alcohol Safet	866.74		163
31229	12/10/15	CURTI015	Curtis Sizemore	163.01		163
31230	12/10/15	GARYU005	Gary Umberger	23.10		163
31231	12/10/15	HIGH0010	Highlands Community Serivces B	780.00		163
31232	12/10/15	JANIE010	Janie Edwards	217.48		163
31233	12/10/15	JLREE005	J.L. Reedy	134.75		163
31234	12/10/15	PAMWI005	Pam Williams	780.00		163
31235	12/10/15	PURCH005	Purchase Power	604.50		163
31236	12/10/15	RALPH005	Ralph Price	1,800.00		163
31237	12/10/15	TOWN0015	Town Of Marion	51.80		163
31238	12/10/15	WYTH0010	Wytheville Community College	50.00		163
31239	12/10/15	WYTH0015	Wytheville Office Supply	147.99		163

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	180	6	875,878.89	5,793.67
Direct Deposit:	0	0	0.00	0.00
Total:	180	6	875,878.89	5,793.67

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	180	6	875,878.89	5,793.67
Direct Deposit:	0	0	0.00	0.00
Total:	180	6	875,878.89	5,793.67

Grayson County Board of Supervisors  
Regular Meeting  
December 11, 2015

Members attending were: Brenda R. Sutherland, Kenneth R. Belton, and John K. Brewer. David M. Sexton and Glen E. Rosenbaum were unable to attend.

IN RE: CONSENT AGENDA

Kenneth R. Belton made the motion to approve the consent agenda; duly seconded by John K. Brewer. Motion carried 3-0.

IN RE: REPORTS, PRESENTATIONS OR REQUESTS

None

IN RE: OLD BUSINESS

None

IN RE: NEW BUSINESS – BOARD APPOINTMENTS

aCorridor - (4yr term)

- Jonathan Sweet -term expires 12/31/15 - reappoint
- Mitch Smith – Alternate -term expires 12/31/15 - reappoint

Board of Social Services - (4yr term)

- Brenda Sutherland – term expires 12/31/15 (required BOS member) - reappoint
- Joe Vaughan - term expires 12/31/15 (has served 2 terms-ineligible to be reappointed) – appoint Mary Young

Building Inspection Board of Appeals - (4 yr term)

- Kent Lund -term expires 12/31/15 - reappoint
- John Roger -term expires 12/31/15 – reappoint

Blue Ridge Crossroads Economic Development Authority (BRCEDA) - (4 yr term)

- David Sexton -term expires 12/31/15 – appoint Kenneth R. Belton
- Kenneth R. Belton – alternate – appoint Mike Hash

Carroll/Gravson/Galax Solid Waste Authority (CGGSWA) - (4 yr term)

- Mitch Smith -term expires 12/31/15 - reappoint
- Brenda Sutherland -term expires 12/31/15 - reappoint

CLEOS (has to be a Board of Supervisor) – (2 yr term)

- John Brewer -term expires 12/31/15
- Kenneth Belton -Alternate -term expires 12/31/15  
\*\*\*Will fill at the January 14, 2016 meeting when officers have been elected

Community Policy Management Team (CPMT) - (4 yr term)

- Brenda Sutherland – term expires 12/31/15 (required BOS member) –  
appoint Mike Hash
- Tim Carico –term expires 12/31/15 - reappoint

District III Governmental Cooperative – (1 yr term)

- Brenda Sutherland -term expires 12/31/15 - reappoint
- Mary Young -term expires 12/31/15 - reappoint

Twin Co. E911- (4 yr term)

- Kenneth Belton -term expires 12/31/15 – appoint Mike Hash

Galax/Gravson Emergency Services - (4 yr term)

- Brenda Sutherland -term expires 12/31/15 - reappoint
- Mitch Smith -term expires 12/31/15 - reappoint

Mt. Rogers PDC Transportation Rural Technical Committee – (2 yr term)

- Brenda Sutherland -term expires 12/31/15 - reappoint
- Amber Shuler – Alternate -term expires 12/31/15 - reappoint

Mt. Rogers Planning District Commission - (4 yr term)

- David Sexton -term expires 12/31/15 – appoint John Fant

New River Highlands Recreation, Conservation & Development - (1 yr term)

- Elaine Holeyton – term expires 12/31/15 – reappoint

Planning Commission - (4 yr term)

- George Whitaker -term expires 12/31/15 - reappoint
- Robert Noble -term expires 12/31/15 - reappoint
- John Fant – (will vacate seat when he takes office 1/1/16)

New appointee will serve remainder of term which expires on 12/31/16) – appoint David Sexton to fill remainder of term

SWVA Emergency Medical Services Council Board - (3 yr term)

- Leesa Gayheart – term expires 12/31/15 - reappoint

Wythe Grayson Regional Library (4yr term)

- Ruthanne Sawyer – term expires 12/31/15 (has served 2 terms-ineligible for reappointment) –  
\*\*Will fill at the January 14, 2016 board meeting

Twin County Airport Commission

- Lewis Walker – resigned (term will begin immediately-indefinite) – appoint Bill Carico

John K. Brewer made the motion to approve appointments as presented; duly seconded by Kenneth R. Belton. Motion carried 3-0.

**IN RE: BUDGET FUNDING POLICY – ORGANIZATIONS AND AGENCIES**

Jonathan D. Sweet explained the public funds policy (memorandum/proposed policy listed below); then asked for comments/input from the board members. Kenneth R. Belton asked about qualified/unqualified opinions and also about requiring audits for requests greater than \$12,000 annually or \$30,000 aggregate over a three (3) year period and is concerned this might be another burden if an agency already needs money. John K. Brewer recommended tabling this until the January meeting and suggested sending this to all such agencies for their feedback. Kenneth R. Belton made the motion to table this item for a month for more comments; duly seconded by John K. Brewer. Motion carried 3-0.

**MEMORANDUM**

**TO: THE GRAYSON COUNTY BOARD OF SUPERVISORS**  
**FROM: JONATHAN D. SWEET, COUNTY ADMINISTRATOR**  
**RE: [PROPOSED] APPROPRIATION OF PUBLIC FUNDS POLICY**

**DATE: WEDNESDAY, DECEMBER 2<sup>nd</sup>, 2015**

At the direction of Mr. Sexton, I have prepared this memo for the Board's information regarding a proposed county policy for consideration of annual county budget appropriations to

organizations, agencies or entities requesting funding. Attached, please find the proposed Appropriation of Public Funds Policy for your review and subsequent consideration.

Please do not hesitate to contact me with any questions you may have regarding this matter - Thank you.

## **County of Grayson, Virginia**

### **Appropriation of Public Funds Policy**

#### **I. Purpose**

The Board of Supervisors of Grayson County often desires to provide financial support for the activities of non-county agencies and organizations that promote economic and community development, enhance the lives of County citizens and/or improves or supports the operations of County government. This Appropriation of Public Funds Policy is intended to assist the Board with their fiduciary duties and responsibilities and furthermore aid in the prudent and consistent evaluation of funding requests.

#### **II. Procedures**

For non-county agencies and organizations requesting funding consideration from the Board of Supervisors, written requests will be required and shall include:

- Information about the agency or organization requesting funding and its Mission
- A complete description of the project(s) or activities the requested funding will be utilized for
- The agency's or organization's annual budget and/or a specific project or activity budget to include all sources of anticipated funding
- Justification of the financial need for funding support

#### **III. Requirements**

Agencies and organizations requesting County funding consideration shall adhere to the following requirements and their effective adherence shall be a point of serious consideration with respect to all future funding requests:

- Any request greater than \$12,000 annually, or \$30,000 aggregately over a three (3) year period *will* be required to submit audited financials conducted by a certified independent third-party. (The County shall only consider Unqualified or Qualified Opinions)
- *If requested*, provide the county with proof of incorporation, appropriate insurance or any other item necessary to insure proper stewardship of public funds
- Mention and appropriately denote the County's support in all advertising and promotional materials associated with the project(s) or activities
- Use the funds for only those purposes represented or specified within the funding request or otherwise expressly approved and appropriated by the Board of Supervisors



- Provide a detailed written report on the use of the funds within 30 days of the end of the Fiscal Year

IMPORTANT NOTE: The County reserves the right to deny any agency's or organization's request for funding without cause or notice.

*Adopted on December 11<sup>th</sup>, 2015, in Grayson County, Virginia.*

IN RE: DEPARTMENT HEAD REPORTS

As presented.

IN RE: REGISTERED SPEAKERS AND PUBLIC COMMENT

None

IN RE: PUBLIC HEARING(S)

None

IN RE: COUNTY ADMINISTRATOR'S REPORT

Jonathan D. Sweet gave the following report:

- The Nuckolls Curve Water Project Ribbon Cutting/Water Tapping and reception was held December 7, 2015
- \$1.2 million in USDA funding for community buildings & first responders in Virginia. Grayson County EDA will receive \$50,000 in grants for police vehicles and \$710,000 in loans for fire/rescue & public safety. Press release will be out shortly.
- Congratulations to the small business winners which are:
  - First place – Steve Marshall – Paddleyax Kayaks - \$10,000
  - Second place – Dana Harrington – Harrington Country Retreat - \$5,000
  - Third Place – Laura George/Katherine Kennedy – Oracle Campground - \$2,500
  - Fourth Place – Kit Marshal – River Peek Cottage - \$1,500

IN RE: BOS PRESENTATION(S)

Jonathan D. Sweet presented John K. Brewer a plaque for his time/service for Grayson County and thanked him for his time/service along with a small gift. John K. Brewer spoke that it has been a pleasure serving the County. Brenda R. Sutherland and Kenneth R. Belton also spoke thanking Mr. Brewer for his time/service.

IN RE: BOARD OF SUPERVISORS TIME

Vice Chair Brenda R. Sutherland noted that the swearing in of the new elected officials will be held December 13, 2015 at 4:00 p.m.

IN RE: CLOSED SESSION

None

IN RE: ADJOURN

John K. Brewer made the motion to continue the meeting to January 4, 2016 at 5:30 p.m.; duly seconded by Kenneth R. Belton. Motion carried 3-0.