

January 4, 2018
03:10 PM

Grayson County
Check Register By Check Date

Page No: 1

Range of Checking Accts: 100GENERAL to 100GENERAL Range of Check Dates: 12/15/17 to 01/11/18
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
100GENERAL							
35924	12/18/17	COMCA010 COMCAST BUSINESS					556
18-01374	1	8396800030005530	448.48	100-12510-00-5230 Telecommunications	Expenditure		17 1
35925	12/18/17	FREDD005 Fred Durham					556
18-01363	1	MILEAGE REIMBURSEMENT	21.40	100-13100-00-5510 Travel	Expenditure		1 1
35926	12/18/17	GRAY0015 Grayson Co Commonwealth's Atty					556
18-01364	1	PETTY CASH REIMBURSEMENT	385.73	724-22200-00-6014 Expenditures	Expenditure		2 1
35927	12/18/17	SNAP0005 Snap-On - Matthew Turman					556
18-01366	1	PUBLIC WORKS	44.85	100-42300-00-8100 Equipment	Expenditure		4 1

35928	12/18/17	ULINE005	uline					556
18-01367	1	1060189		203.64	100-71300-00-6005	Expenditure	5	1
					Custodial Supplies			
35929	12/18/17	UNIFI005	Unifirst Corporation					556
18-01375	1	1060189		203.64	100-71300-00-6005	Expenditure	18	1
					Custodial Supplies			
35930	12/18/17	USCEL005	Us Cellular					556
18-01372	1	178912835		142.74	100-43200-00-5230	Expenditure	6	1
					Telecommunication			
18-01372	2	178912835		64.66	100-71300-00-5230	Expenditure	7	1
					Telecommunication			
18-01372	3	178912835		179.99	100-11200-01-5230	Expenditure	8	1
					Telecommunications			
18-01372	4	178912835		64.46	100-42300-00-5230	Expenditure	9	1
					Telecommunication			
18-01372	5	178912835		54.46	100-33400-00-5230	Expenditure	10	1
					Telecommunications			
18-01372	6	178912835		112.43	501-44000-00-5230	Expenditure	11	1
					Telecommunications			
18-01372	7	178912835		94.82	100-34000-00-5230	Expenditure	12	1
					Telecommunication			
18-01372	8	178912835		211.81	100-11100-01-5230	Expenditure	13	1
					Telecommunication			
18-01372	9	178912835		5.11	100-35100-00-5230	Expenditure	14	1
					Telecommunication			
18-01372	10	178912835		135.82	100-12510-00-5230	Expenditure	15	1
					Telecommunications			
18-01372	11	178912835		63.45	100-81000-00-6000	Expenditure	16	1
					Maintenance			
				<u>1,129.75</u>				

100GENERAL

				Continued				
35931	12/18/17	XEROX005	Xerox Corporation					556
18-01365	1	711257329		226.93	100-11200-01-6001	Expenditure	3	1
					Office Supplies			
35932	12/18/17	VADEP005	Va Dept Of Motor Vehicles					557
18-01376	1	546001319012	RETRO	70.00	607-12400-01-5699	Expenditure	1	1
					DMV Fees			
35933	12/20/17	ADAMS005	Adams Building Supply					559
18-01380	1	305 PUBLIC WORKS		134.75	100-43400-00-3310	Expenditure	34	1
					Repairs - Bldg/Grounds			
18-01380	2	305 PUBLIC WORKS		5.49	100-42300-00-6009	Expenditure	35	1
					Vehicle Maintenance			
				<u>140.24</u>				
35934	12/20/17	ARCET005	ARC 3 GASES					559
18-01390	1	M3495		9.30	100-42300-00-6009	Expenditure	45	1
					Vehicle Maintenance			
35935	12/20/17	CARQU005	Carquest Of Alleghany					559
18-01384	1	3181-PUBLIC WORKS		11.40	100-42300-00-6009	Expenditure	39	1
					Vehicle Maintenance			
18-01384	2	3181-PUBLIC WORKS		102.58	100-42300-00-6009	Expenditure	40	1
					Vehicle Maintenance			
18-01384	3	3181-PUBLIC WORKS		228.38	100-42300-00-6009	Expenditure	41	1
					Vehicle Maintenance			
				<u>342.36</u>				

35936	12/20/17	CINTA005 Cintas Corp, #532					559	
18-01387	1	08466	196.27	100-42300-00-6011	Expenditure	44	1	
				Uniforms				
35937	12/20/17	COMCA010 COMCAST BUSINESS					559	
18-01397	1	83960800030021032	181.91	100-31200-00-5230	Expenditure	59	1	
				Telecommunications				
35938	12/20/17	CROSS005 Crossroads Institute					559	
18-01382	1	LOCAL CONTRIBUTION	25,000.00	100-81500-00-5650	Expenditure	37	1	
				Sec/Ci-Bus Incubator				
35939	12/20/17	DLPTW005 Dlp Twin Co Reg Hospital, Llc					559	
18-01379	1	DOT UDS/BAC	120.00	100-42300-00-3100	Expenditure	33	1	
				Professional Services				
35940	12/20/17	FOODC005 Food City, Store #866					559	
18-01359	1	MAINTENANCE	6.79	100-43600-00-6007	Expenditure	8	1	
				Maintenance				
18-01359	2	COUNTY ADMIN	14.83	100-11200-01-6001	Expenditure	9	1	
				Office Supplies				
18-01359	3	COUNTY ADMIN/REFUSE	83.09	100-42300-00-5500	Expenditure	10	1	
				Travel				
<hr/>								
100GENERAL				Continued				
35940		Food City, Store #866		Continued				
18-01359	4	DARE	14.08	225-40900-01-5699	Expenditure	11	1	
				Expenditures - Dare				
18-01359	5	SHERIFF	25.98	100-31200-00-6001	Expenditure	12	1	
				Office Supplies				
			<u>144.77</u>					
35941	12/20/17	GRAY0055 Grayson Co School Board					559	
18-01354	1	INSPECTION, OIL CHANGE	79.42	100-11200-01-3310	Expenditure	6	1	
				Vehicle Maintenance				
35942	12/20/17	GRAY0060 Grayson Co Sheriff'S Office					559	
18-01402	1	SHERIFFS OFFICE	2,845.08	100-31200-00-3310	Expenditure	61	1	
				Vehicle Maintenance				
35943	12/20/17	GRAY0085 GRAYSON NATIONAL BANK					559	
18-01409	1	8116668	89,255.33	714-31700-00-5420	Expenditure	64	1	
				Rent - Buildings				
35944	12/20/17	INDE0015 Independence Tire Co					559	
18-01357	1	INSPECTION	16.00	100-42300-00-6008	Expenditure	7	1	
				Fuel				
35945	12/20/17	JAMES095 James E. Cornwell Jr. Esq					559	
18-01353	1	TLPH CONF, DRAFT, REVIEW DOCS	1,192.50	100-11200-01-3100	Expenditure	5	1	
				Professional Services				
35946	12/20/17	KIMBA010 KIMBALL MIDWEST					559	
18-01386	1	255068	218.80	100-42300-00-6009	Expenditure	43	1	
				Vehicle Maintenance				

35947	12/20/17	MANSF005	Mansfield Oil Company			12/20/17 VOID	0
35948	12/20/17	MANSF005	Mansfield Oil Company				559
18-01360	1	20447		21.86	714-31700-00-5510 Travel/Staff	Expenditure	13 1
18-01360	2	20447		50.19	100-43200-00-6000 Maintenance	Expenditure	14 1
18-01360	3	20447		19.14	100-12510-00-5500 Travel - Gis	Expenditure	15 1
18-01360	4	20447		54.69	100-13100-00-5510 Travel	Expenditure	16 1
18-01360	5	20447		162.88	501-44000-00-5510 Travel	Expenditure	17 1
18-01360	6	20447		211.95	100-34000-00-6008 Fuel	Expenditure	18 1
18-01360	7	20447		15.15	100-12410-01-6017 License Tags	Expenditure	19 1
18-01360	8	20447		95.61	100-11200-01-6008 Fuel	Expenditure	20 1
18-01360	9	20447		577.45	100-42700-00-6008 Fuel	Expenditure	21 1

100GENERAL					Continued		
35948		Mansfield Oil Company	Continued				
18-01360	10	20447		3,038.24	100-42300-00-6008 Fuel	Expenditure	22 1
18-01360	11	20447		2,365.67	100-31200-00-6008 Fuel	Expenditure	23 1
18-01361	1	20447		31.99	714-31700-00-5420 Rent - Buildings	Expenditure	24 1
18-01361	2	20447		12.24	100-12510-00-5500 Travel - Gis	Expenditure	25 1
18-01361	3	20447		48.13	501-44000-00-5510 Travel	Expenditure	26 1
18-01361	4	20447		179.63	100-34000-00-6008 Fuel	Expenditure	27 1
18-01361	5	20447		78.17	100-11200-01-6008 Fuel	Expenditure	28 1
18-01361	6	20447		28.75	100-81100-00-5545 Training	Expenditure	29 1
18-01361	7	20447		401.68	100-42700-00-6008 Fuel	Expenditure	30 1
18-01361	8	20447		3,108.84	100-42300-00-6008 Fuel	Expenditure	31 1
18-01361	9	20447		2,294.55	100-31200-00-6008 Fuel	Expenditure	32 1
				<u>12,796.81</u>			

35949	12/20/17	MERCE005	Mercer Day Report Center				559
18-01351	1	DF COLLECTION		50.00	100-33400-00-3100 Professional Services	Expenditure	3 1
35950	12/20/17	NEWR0025	New River Valley Juvenile Det				559
18-01352	1	CARE OF JUVENILES		6,045.00	100-33300-00-5400 Care Of Juveniles	Expenditure	4 1
35951	12/20/17	OMNIO10	OMNILINK SYSTEMS TX				559
18-01404	1	MONITORING SERVICES		630.00	100-21900-02-8101 Equipment	Expenditure	62 1

35952	12/20/17	PAPER005 Paper Clip						559
18-01393	1	542 BUILDING OFFICIAL	192.34	100-82600-00-6001	Expenditure	48	1	
				Office Supplies				
18-01393	2	542 PUBLIC WORKS	45.33	100-42300-00-6014	Expenditure	49	1	
				Supplies				
			<u>237.67</u>					
35953	12/20/17	PIED0010 Piedmont Truck Center, Inc						559
18-01392	1	RED STERLING, 2008	2,978.91	100-42300-00-6009	Expenditure	47	1	
				Vehicle Maintenance				
35954	12/20/17	PIEDM005 Piedmont Peterbilt, Llc						559
18-01385	1	3181-PUBLIC WORKS	56.67	100-42300-00-6009	Expenditure	42	1	
				Vehicle Maintenance				
100GENERAL								Continued
35955	12/20/17	PROF0010 Professional Networks, Inc						559
18-01414	1	GRCOPA	30.00	100-71300-00-5230	Expenditure	67	1	
				Telecommunication				
35956	12/20/17	SANDS005 Sands Anderson Pc						559
18-01383	1	GENERAL REPRESENTATION	2,405.60	100-11200-01-3150	Expenditure	38	1	
				Other Legal Services				
35957	12/20/17	THEDE005 The Declaration						559
18-01391	1	44-012813-TOURISM	81.00	100-81600-00-3600	Expenditure	46	1	
				Advertising				
35958	12/20/17	TOWN0010 TOWN OF INDEPENDENCE						559
18-01350	1	005-0003005-2 AG CENTER	84.75	100-43200-00-5130	Expenditure	1	1	
				Water / Sewage				
18-01350	2	005-000315-1 COURTHOUSE	232.19	100-43500-00-5130	Expenditure	2	1	
				Water / Sewage				
18-01381	1	004-0000050-1	100.35	100-43400-00-5130	Expenditure	36	1	
				Water / Sewage				
18-01407	1	005-0003190	147.00	100-43500-00-5130	Expenditure	63	1	
				Water / Sewage				
18-01412	1	005-0003230-1	18.75	100-71300-00-5130	Expenditure	66	1	
				Water / Sewage				
			<u>583.04</u>					
35959	12/20/17	TOWN0020 Town of Troutdale - water						559
18-01411	1	T0425	810.00	501-44000-00-5130	Expenditure	65	1	
				Water / Sewage				
35960	12/20/17	USCEL005 Us Cellular						559
18-01395	1	178912835	79.64	100-43200-00-5230	Expenditure	50	1	
				Telecommunication				
18-01395	2	178912835	204.87	100-11200-01-5230	Expenditure	51	1	
				Telecommunications				
18-01395	3	178912835	25.02	100-42300-00-5230	Expenditure	52	1	
				Telecommunication				
18-01395	4	178912835	25.35	100-33400-00-5230	Expenditure	53	1	
				Telecommunications				
18-01395	5	178912835	108.51	501-44000-00-5230	Expenditure	54	1	
				Telecommunications				
18-01395	6	178912835	102.58	100-34000-00-5230	Expenditure	55	1	
				Telecommunication				

18-01395	7	178912835	132.90	100-12510-00-5230	Expenditure	56	1
				Telecommunications			
18-01395	8	178912835	266.08	100-11100-01-5230	Expenditure	57	1
				Telecommunication			
18-01395	9	178912835	35.35	100-81000-00-6000	Expenditure	58	1
				Maintenance			
18-01398	1	176903392	933.00	100-31200-00-5230	Expenditure	60	1
				Telecommunications			
			<u>1,913.30</u>				
100GENERAL			Continued				
35973	12/28/17	CENTV005 Century Link				561	
18-01444	1	309505383, MAGISTRATE	87.16	100-21300-00-5230	Expenditure	2	1
				Telecommunications			
35974	12/28/17	GRAY0110 Grayson Express				561	
18-01446	1	FOOD FOR INMATES	25.22	100-71300-00-6000	Expenditure	4	1
				MAINTENANCE			
18-01446	2	FOOD FOR INMATES	25.00	100-71300-00-6000	Expenditure	5	1
				MAINTENANCE			
			<u>50.22</u>				
35975	12/28/17	USCEL005 us Cellular				561	
18-01445	1	TREASURER, 850883803	113.09	100-12410-01-5230	Expenditure	3	1
				Telecommunications			
35961	12/29/17	AFLAC005 Aflac				560	
18-01432	1	DEC 2017 PR LIAB	301.08	100-0-00000-00-0219	G/L	1	1
				Aflac			
18-01432	2	DEC 2017 PR LIAB	1,114.93	100-0-00000-00-0220	G/L	2	1
				Aflac Pre-Tax			
			<u>1,416.01</u>				
35962	12/29/17	AMER0010 American Heritage Life Ins Co				560	
18-01433	1	DEC 2017 PR LIAB	73.77	100-0-00000-00-0218	G/L	3	1
				Ah Pre-Tax			
35963	12/29/17	ANTH0010 Anthem - Health				560	
18-01434	1	DEC 2017 PR LIAB	10,873.03	100-0-00000-00-0213	G/L	4	1
				Health Pre-Tax W/H			
18-01434	2	DEC 2017 PR LIAB	39,299.36	100-0-00000-00-0214	G/L	5	1
				Health w/H			
18-01434	3	DEC 2017 PR LIAB	3.82	501-0-00000-00-0213	G/L	6	1
				Health Pre-Tax W/H			
18-01434	4	DEC 2017 PR LIAB	593.56	501-0-00000-00-0214	G/L	7	1
				Health w/H			
			<u>50,769.77</u>				
35964	12/29/17	ANTH0015 Anthem - Dental				560	
18-01435	1	DEC 2017 PR LIAB	1,899.04	100-0-00000-00-0227	G/L	8	1
				Dental			
18-01435	2	DEC 2017 PR LIAB	942.05	100-0-00000-00-0228	G/L	9	1
				Dental Prtx			
18-01435	3	DEC 2017 PR LIAB	69.74	501-0-00000-00-0227	G/L	10	1
				Dental			
18-01435	4	DEC 2017 PR LIAB	0.68	501-0-00000-00-0228	G/L	11	1
				Dental Prtx			
			<u>2,911.51</u>				
35965	12/29/17	BOSTO005 Boston Mutual Life Ins Co				560	
18-01436	1	DEC 2017 PR LIAB	389.56	100-0-00000-00-0215	G/L	12	1
				Boston Mutual			

100GENERAL		Continued					
35966	12/29/17	GRAY0020 Grayson Co Circuit Court					560
18-01437	1	DEC 2017 PR LIAB	398.97	100-0-00000-00-0222	G/L	13	1
				Garnishments			
35967	12/29/17	GRAY0105 Grayson Co Treasurer's Office					560
18-01438	1	DEC 2017 PR LIAB	83.46	100-0-00000-00-0223	G/L	14	1
				HRA			
18-01438	2	DEC 2017 PR LIAB	1,638.34	100-0-00000-00-0224	G/L	15	1
				HRA PRTX			
			<u>1,721.80</u>				
35968	12/29/17	ING00005 Ing					560
18-01439	1	DEC 2017 PR LIAB	400.00	100-0-00000-00-0232	G/L	17	1
				Ing 457 Traditional			
35969	12/29/17	MINNE005 Minnesota Life					560
18-01440	1	DEC 2017 PR LIAB	424.65	100-0-00000-00-0226	G/L	18	1
				VRS OP Life			
35970	12/29/17	UNIT0010 United way SOUTHWEST, VA.					560
18-01441	1	DEC 2017 PR LIAB	116.25	100-0-00000-00-0229	G/L	19	1
				United way			
35971	12/29/17	VAAS0015 VACORP					560
18-01442	1	DEC 2017 PR LIAB	245.95	100-0-00000-00-0225	G/L	20	1
				VRS			
35972	12/29/17	VALIC005 Valic					560
18-01443	1	DEC 2017 PR LIAB	2,574.00	100-0-00000-00-0230	G/L	21	1
				Valic 457 Traditional			
18-01443	2	DEC 2017 PR LIAB	200.00	100-0-00000-00-0231	G/L	22	1
				Valic 457 Roth			
			<u>2,774.00</u>				
35976	12/29/17	AFLAC005 Aflac					563
18-01459	1	PR #2 LIAB - DEC 2017	22.10	100-0-00000-00-0219	G/L	2	1
				Aflac			
35977	12/29/17	ANTH0010 Anthem - Health					563
18-01461	1	PR #2 LIAB - DEC 2017	55.92	100-0-00000-00-0213	G/L	3	1
				Health Pre-Tax w/H			
18-01461	2	PR #2 LIAB - DEC 2017	503.30	100-0-00000-00-0214	G/L	4	1
				Health w/H			
			<u>559.22</u>				
35978	12/29/17	ANTH0015 Anthem - Dental					563
18-01465	1	PR #2 LIAB - DEC 2017	20.70	100-0-00000-00-0227	G/L	8	1
				Dental			
18-01465	2	PR #2 LIAB - DEC 2017	9.92	100-0-00000-00-0228	G/L	9	1
				Dental Prtx			
			<u>30.62</u>				
100GENERAL		Continued					
35979	12/29/17	BOST0005 Boston Mutual Life Ins Co					563
18-01462	1	PR #2 LIAB - DEC 2017	90.03	100-0-00000-00-0215	G/L	5	1
				Boston Mutual			
35980	12/29/17	GRAY0105 Grayson Co Treasurer's Office					563
18-01463	1	PR #2 LIAB - DEC 2017	41.73	100-0-00000-00-0224	G/L	6	1
				HRA PRTX			

35981	12/29/17	GRAY0105 Grayson Co Treasurer's Office					563
18-01468	1	AIR MED CARE MEMBERSHIP	45.83	100-0-00000-00-0234	G/L		11 1
				AIR MEDCARE MEMBERSHIPS			
35982	12/29/17	MINNE005 Minnesota Life					563
18-01464	1	PR #2 LIAB - DEC 2017	18.36	100-0-00000-00-0226	G/L		7 1
				VRS OP Life			
35983	12/29/17	UNIT0010 United Way SOUTHWEST, VA.					563
18-01466	1	PR #2 LIAB - DEC 2017	5.00	100-0-00000-00-0229	G/L		10 1
				United Way			
35984	01/03/18	GRAY0105 Grayson Co Treasurer's Office					564
18-01476	1	Payroll Liab - Dec 2017	485.82	100-0-00000-00-0234	G/L		1 1
				AIR MEDCARE MEMBERSHIPS			
35985	01/03/18	VADEP005 Va Dept Of Motor Vehicles					565
18-01477	1	SECUREID TOKEN FOR KD,BK,AB	195.00	607-12400-01-5699	Expenditure		1 1
				DMV Fees			
35986	01/04/18	ADAMS005 Adams building Supply					568
18-01413	1	74, GC REC PARK	16.99	100-71300-00-6000	Expenditure		35 1
				MAINTENANCE			
18-01428	1	305/PUBLIC WORKS	20.80	100-43400-00-3310	Expenditure		53 1
				Repairs - Bldg/Grounds			
18-01499	1	301	1.89	100-43800-00-6000	Expenditure		142 1
				MAINTENANCE			
18-01499	2	301	43.98	100-43200-00-6000	Expenditure		143 1
				Maintenance			
18-01499	3	305	65.40	100-43400-00-3310	Expenditure		144 1
				Repairs - Bldg/Grounds			
18-01499	4	305	19.30	100-42300-00-6011	Expenditure		145 1
				Uniforms			
			168.36				
35987	01/04/18	APLUS005 A Plus Fire & Safety					568
18-01399	1	DECEMBER SERVICE	76.85	100-31200-00-3320	Expenditure		27 1
				Professional Services			
18-01426	1	SERVICE/REFILL	363.00	100-43400-00-6007	Expenditure		51 1
				Maintenance (Bldg)			
			439.85				
35988	01/04/18	APPAL005 Appalachian Power				01/04/18 VOID	0
100GENERAL							
		Continued					
35989	01/04/18	APPAL005 Appalachian Power					568
18-01371	1	021-945-392-0-7 MARION HTS	10.99	501-44000-00-5110	Expenditure		12 1
				Electrical Service			
18-01371	2	029-053-277-0-2 PATTONS MILL	0.88	100-43500-00-5110	Expenditure		13 1
				Electrical Service			
18-01371	3	028-594-392-0-6 LIFT PUMP	418.33	501-44000-00-5110	Expenditure		14 1
				Electrical Service			
18-01371	4	024-872-492-0-9 EDMONDS RD	27.10	501-44000-00-5110	Expenditure		15 1
				Electrical Service			
18-01480	1	02818097103 OL REC PARK	11.05	100-71300-00-5110	Expenditure		91 1
				Electrical Serv - Pool			
18-01480	2	02508097108 REC PARK	13.00	100-71300-00-5110	Expenditure		92 1
				Electrical Serv - Pool			
18-01480	3	02297097103 REC PARK LIGHTS	47.04	100-71300-00-5111	Expenditure		93 1
				Electrical - Ballfields			
18-01480	4	02357097100 OFFICE	144.78	100-71300-00-5113	Expenditure		94 1
				Electrical Service - Office			

18-01480	5	02977097100	OL TENNIS COURTS	22.10	100-71300-00-5112	Expenditure	95	1
					Electrical Serv - Tennis Ct			
18-01480	6	02667097113	TENNIS CRTS	239.93	100-71300-00-5112	Expenditure	96	1
					Electrical Serv - Tennis Ct			
18-01480	7	02595024403	PEACH BOTTOM	135.60	100-43500-00-5110	Expenditure	97	1
					Electrical Service			
18-01512	1		Mt Rogers School	29.33	100-43200-00-5110	Expenditure	174	1
					Electrical Service			
18-01512	2		Courthouse	3,521.71	100-43600-00-5110	Expenditure	175	1
					Electrical Service			
18-01512	3		GATE Center	342.40	100-43800-00-5110	Expenditure	176	1
					ELECTRICAL SERVICE			
18-01512	4		York Ridge	18.11	100-43500-00-5110	Expenditure	177	1
					Electrical Service			
18-01512	5		Wolf Hill	16.82	100-43500-00-5110	Expenditure	178	1
					Electrical Service			
18-01532	1	02091870119	SHERIFFS OFFICE	846.78	100-43500-00-5110	Expenditure	182	1
					Electrical Service			
				<u>5,845.95</u>				
35990	01/04/18	BKTUN005	Bkt Uniforms				568	
18-01400	1	MERILIC		68.98	100-31200-00-6011	Expenditure	28	1
					Uniforms			
18-01400	2	MCGRADY		99.98	100-31200-00-6011	Expenditure	29	1
					Uniforms			
				<u>168.96</u>				
35991	01/04/18	BOBCA005	Bobcat Of Roanoke				568	
18-01504	1	INJECTOR		195.32	100-42700-00-6000	Expenditure	150	1
					Maintenance			
35992	01/04/18	BRCED005	Brceda				568	
18-01507	1	WILDWOOD LAND SUPPORT		28,936.00	100-97000-00-7000	Expenditure	153	1
					BRCEDA / wildwood			
100GENERAL				Continued				
35992	Brceda		Continued					
18-01507	2	BRCEDA OPERATIONAL		11,350.75	100-81500-00-5670	Expenditure	154	1
					Regional Facility			
				<u>40,286.75</u>				
35993	01/04/18	CARQU005	Carquest Of Alleghany				568	
18-01427	1	3181		39.48	100-42300-00-6009	Expenditure	52	1
					Vehicle Maintenance			
18-01475	1	3181-PUBLIC WORKS		23.94	100-42300-00-6009	Expenditure	88	1
					Vehicle Maintenance			
				<u>63.42</u>				
35994	01/04/18	CBLUM005	C & B Lumber Inc.				568	
18-01472	1	280SQ FT YELLOW PIPE		150.00	100-43400-00-3310	Expenditure	74	1
					Repairs - Bldg/Grounds			
35995	01/04/18	CINTA005	Cintas Corp, #532				568	
18-01373	1	08430		25.16	100-43200-00-6011	Expenditure	16	1
					Uniforms			
18-01373	2	08430		58.95	100-43600-00-6007	Expenditure	17	1
					Maintenance			
18-01373	3	08430		25.16	100-43200-00-6011	Expenditure	18	1
					Uniforms			

18-01373	4	08430	50.40	100-43600-00-6007 Maintenance	Expenditure	19	1
18-01373	5	08430	0.02	100-43200-00-6011 Uni forms	Expenditure	20	1
18-01425	1	08466 PUBLIC WORKS	245.96	100-42300-00-6011 Uni forms	Expenditure	49	1
18-01425	2	08466 PUBLIC WORKS	201.82	100-42300-00-6011 Uni forms	Expenditure	50	1
18-01481	1	08466	234.00	100-42300-00-6011 Uni forms	Expenditure	98	1
18-01481	2	08430	25.06	100-43200-00-6011 Uni forms	Expenditure	99	1
18-01481	3	08430	27.95	100-43600-00-6007 Maintenance	Expenditure	100	1
18-01481	4	08430	22.45	100-43600-00-6007 Maintenance	Expenditure	101	1
18-01481	5	08430	25.06	100-43200-00-6011 Uni forms	Expenditure	102	1
			<u>941.99</u>				
35996	01/04/18	CITY0010 City Of Galax				568	
18-01488	1	OLTOWN 1 008131.00	3,240.60	501-44000-00-5130 Water / Sewage	Expenditure	111	1
18-01488	2	OLTOWN 2 008189.00	638.30	501-44000-00-5130 Water / Sewage	Expenditure	112	1
18-01488	3	FAIRVIEW 001050.00	7,512.30	501-44000-00-5130 Water / Sewage	Expenditure	113	1
			<u>11,391.20</u>				
100GENERAL			Continued				
35997	01/04/18	CITYL005 City Limit Tire & Service				568	
18-01470	1	2 TIRES	128.00	100-42300-00-6009 Vehicle Maintenance	Expenditure	73	1
35998	01/04/18	CLARK005 CLARKE POWER SERVICES, INC.				568	
18-01422	1	2008 STERLING	9,456.94	100-42300-00-6009 Vehicle Maintenance	Expenditure	46	1
35999	01/04/18	COMTE005 Com Tec				568	
18-01485	1	12 VOLT RELAYS	50.00	100-31200-00-8103 Communications	Expenditure	108	1
36000	01/04/18	COPPE005 Copperhead Graphics				568	
18-01487	1	REFL GRAPHICS PD EXP #20	650.00	100-31200-00-8105 Vehicles (Purchase of)	Expenditure	110	1
36001	01/04/18	CREAT010 CREATIVE CAKES & CATERING				568	
18-01378	1	TRIAD CHRISTMAS LUNCHEON	600.00	225-40900-01-5699 Expenditures - Dare	Expenditure	22	1
36002	01/04/18	CROSS005 Crossroads Institute				568	
18-01403	1	LOCAL CONTRIBUTION	25,000.00	100-81500-00-5650 Srec/Ci-Bus Incubator	Expenditure	31	1
36003	01/04/18	DANST005 Dan Stewart				568	
18-01416	1	PROJECT, PUBLIC WORKS	360.00	100-43400-00-3310 Repairs - Bldg/Grounds	Expenditure	36	1

36004	01/04/18	DLPTW005 Dlp Twin Co Reg Hospital, Llc					568
18-01505	1	DOT RANDOM TESTING	82.00	100-42300-00-3100	Expenditure	151	1
				Professional Services			
36005	01/04/18	FLORE005 Flores & Associates, Llc					568
18-01489	1	HRA Reimbursement	16.68	252-40900-01-5699	Expenditure	114	1
				Expenditures			
18-01489	2	HRA Reimbursement	895.71	252-40900-01-5699	Expenditure	115	1
				Expenditures			
18-01489	3	HRA Reimbursement	63.84	252-40900-01-5699	Expenditure	116	1
				Expenditures			
			976.23				
36006	01/04/18	FREEC005 Free Clinic Of The Twin Counti					568
18-01388	1	ALLOCATION	6,000.00	100-65300-00-5600	Expenditure	23	1
				Contributions			
36007	01/04/18	FRIES005 Fries Fire Department					568
18-01502	1	FY17 ATL ADDITIONAL	2,613.11	100-32200-00-3113	Expenditure	148	1
				Payments / Fire Programs			
36008	01/04/18	GAZET005 Gazette Press, Inc					568
18-01368	1	BUSINESS CARDS	99.50	100-33400-00-6001	Expenditure	8	1
				Office Supplies			
100GENERAL							
36008		Gazette Press, Inc					
18-01497	1	500 BUS CARDS	125.00	100-11100-01-6002	Expenditure	124	1
				Supplies			
			224.50				
36009	01/04/18	GBOIL005 G&B OIL COMP, INC.					568
18-01370	1	011081	266.93	100-43200-00-5120	Expenditure	11	1
				Heating Service			
36010	01/04/18	GRAY0015 Grayson Co Commonwealth'S Atty					568
18-01490	1	Forfeiture Funds	668.63	724-22200-00-6014	Expenditure	117	1
				Expenditures			
36011	01/04/18	GRAY0040 Grayson Co Health Dept					568
18-01467	1	PREVENTATIVE SCREENING	710.00	251-40900-01-5699	Expenditure	71	1
				Expenditures			
36012	01/04/18	GRAY0055 Grayson Co School Board					568
18-01431	1	VEHICLE MAINTENANCE/REPAIR	306.51	100-31200-00-3310	Expenditure	57	1
				Vehicle Maintenance			
18-01431	2	VEHICLE MAINTENANCE/REPAIR	45.56	100-31200-00-3310	Expenditure	58	1
				Vehicle Maintenance			
18-01431	3	VEHICLE MAINTENANCE/REPAIR	44.16	100-31200-00-3310	Expenditure	59	1
				Vehicle Maintenance			
18-01431	4	VEHICLE MAINTENANCE/REPAIR	52.56	100-31200-00-3310	Expenditure	60	1
				Vehicle Maintenance			
18-01431	5	VEHICLE MAINTENANCE/REPAIR	71.68	100-31200-00-3310	Expenditure	61	1
				Vehicle Maintenance			
18-01431	6	VEHICLE MAINTENANCE/REPAIR	189.92	100-31200-00-3310	Expenditure	62	1
				Vehicle Maintenance			
18-01431	7	VEHICLE MAINTENANCE/REPAIR	677.29	100-31200-00-3310	Expenditure	63	1
				Vehicle Maintenance			

18-01431	8	VEHICLE MAINTENANCE/REPAIR	736.64	100-31200-00-3310 Vehicle Maintenance	Expenditure	64	1
18-01431	9	VEHICLE MAINTENANCE/REPAIR	422.49	100-31200-00-3310 Vehicle Maintenance	Expenditure	65	1
18-01431	10	VEHICLE MAINTENANCE/REPAIR	43.72	100-31200-00-3310 Vehicle Maintenance	Expenditure	66	1
18-01431	11	VEHICLE MAINTENANCE/REPAIR	120.45	100-31200-00-3310 Vehicle Maintenance	Expenditure	67	1
18-01431	12	VEHICLE MAINTENANCE/REPAIR	54.10	100-31200-00-3310 Vehicle Maintenance	Expenditure	68	1
18-01431	13	VEHICLE MAINTENANCE/REPAIR	80.00	100-31200-00-3310 Vehicle Maintenance	Expenditure	69	1
			2,845.08				
36013	01/04/18	GRAY0065 Grayson-Carroll-wythe Mutual				568	
18-01418	1	00036794	696.00	100-13100-00-5304 Voting Machine Ins	Expenditure	42	1
100GENERAL			Continued				
36014	01/04/18	GRAY0105 Grayson Co Treasurer's Office				568	
18-01438	3	DEC 2017 PR LIAB	815.00	100-0-00000-00-0233 COUNTY TAXES	G/L	70	1
36015	01/04/18	GRAY035 GRAYSON COUNTY HIGH SCHOOL				568	
18-01406	1	WREATHS(6)/GIRLS TENNIS	82.00	100-43600-00-6007 Maintenance	Expenditure	32	1
36016	01/04/18	HIGHC005 High Country Springs, Llc				568	
18-01429	1	100825	48.50	100-43400-00-5130 Water / Sewage	Expenditure	54	1
36017	01/04/18	HURTP005 HURT & PROFFITT				568	
18-01377	1	PROJECT NO: 20170071	420.00	100-12510-00-3101 Prof Serv - Gis	Expenditure	21	1
36018	01/04/18	INDE0015 Independence Tire Co				568	
18-01420	1	TIRES	726.84	100-42300-00-6009 Vehicle Maintenance	Expenditure	44	1
36019	01/04/18	INDE0020 Independence Vol Fire Dept				568	
18-01503	1	FY17 ATL ADDITIONAL	5,568.59	100-32200-00-3113 Payments / Fire Programs	Expenditure	149	1
36020	01/04/18	IWORQ005 Iworq Systems				568	
18-01492	1	SYSTEM SOFTWARE	1,000.00	100-34000-00-6000 Maintenance	Expenditure	120	1
36021	01/04/18	JCSUP005 Jc Supply Products				568	
18-01469	1	WINDSHIELD DEICER	336.75	100-42300-00-6009 Vehicle Maintenance	Expenditure	72	1
36022	01/04/18	JFGRI005 JF GRIFFIN PUBLISHING LLC				568	
18-01389	1	FRESHWATER FISHING ADVERTISEME	750.00	100-81600-00-3600 Advertising	Expenditure	24	1
36023	01/04/18	LEONA005 Leonard's Copy Systems, Inc				568	
18-01484	1	SERVICE AGREEMENT	160.08	100-31200-00-6001 Office Supplies	Expenditure	104	1

18-01484	2	SERVICE AGREEMENT	95.28	100-31200-00-6001 Office Supplies	Expenditure	105	1
18-01484	3	SERVICE AGREEMENT	45.00	100-31200-00-6000 Maintenance	Expenditure	106	1
18-01484	4	SERVICE AGREEMENT	45.00	100-31200-00-6000 Maintenance	Expenditure	107	1
			<u>345.36</u>				
36024	01/04/18	LINEB005 Lineberry's Garage & wrecker				568	
18-01421	1	HAUL CARDBOARD	807.10	100-42700-00-3400 Freight	Expenditure	45	1

100GENERAL		Continued					
36025	01/04/18	LOWES005 Lowe's Home Centers				568	
18-01479	1	99000560534	87.05	100-43900-00-6007 MAINTENANCE - BUILDING	Expenditure	89	1
18-01479	2	99000560534	195.02	100-42300-00-8100 Equipment	Expenditure	90	1
			<u>282.07</u>				
36026	01/04/18	MANSF005 Mansfield Oil Company				01/04/18 VOID	0
36027	01/04/18	MANSF005 Mansfield Oil Company				568	
18-01473	1	ASAP	34.21	714-31700-00-5420 Rent - Buildings	Expenditure	75	1
18-01473	2	PSA	75.51	501-44000-00-5510 Travel	Expenditure	76	1
18-01473	3	BLDG DEPT	149.28	100-34000-00-6008 Fuel	Expenditure	77	1
18-01473	4	CO ADM OFFICE	34.17	100-11200-01-6008 Fuel	Expenditure	78	1
18-01473	5	CO ADM OFFICE	102.62	100-11200-01-6008 Fuel	Expenditure	79	1
18-01473	6	PLANNING/ZONING	23.60	100-81000-00-6008 Fuel	Expenditure	80	1
18-01473	7	MAINTENANCE	55.36	100-43200-00-6000 Maintenance	Expenditure	81	1
18-01473	8	MAINTENANCE	54.12	100-43200-00-6000 Maintenance	Expenditure	82	1
18-01473	9	PUBLIC WORKS	2,937.60	100-42300-00-6008 Fuel	Expenditure	83	1
18-01473	10	PUBLIC WORKS	416.27	100-42700-00-6008 Fuel	Expenditure	84	1
18-01473	11	SHERIFFS OFFICE	2,280.89	100-31200-00-6008 Fuel	Expenditure	85	1
18-01509	1	PAM WILLIAMS ASAP	22.27	714-31700-00-5420 Rent - Buildings	Expenditure	161	1
18-01509	2	ALLEN TESTERMAN MAINTENANACE	49.40	100-43200-00-6000 Maintenance	Expenditure	162	1
18-01509	3	DANNY SMITH PSA	69.69	501-44000-00-5510 Travel	Expenditure	163	1
18-01509	4	REFUSE	3,068.45	100-42300-00-6008 Fuel	Expenditure	164	1
18-01509	5	MITCH SMITH CO ADMIN	64.70	100-11200-01-6008 Fuel	Expenditure	165	1
18-01509	6	WILLIAM SHEPLEY CO ADMIN	23.67	100-11200-01-6008 Fuel	Expenditure	166	1
18-01509	7	WILLIAM CRAWFORD ZONING	24.67	100-81000-00-6008 Fuel	Expenditure	167	1

18-01509	8	RECYCLING	532.93	100-42700-00-6008 Fuel	Expenditure	168	1
18-01509	9	SHERIFFS OFFICE	2,397.19	100-31200-00-6008 Fuel	Expenditure	169	1
18-01509	10	MAINTENANCE	43.54	100-43200-00-6000 Maintenance	Expenditure	170	1
100GENERAL			Continued				
36027	Mansfield Oil Company		Continued				
18-01509	11	BUILDING DEPT	198.20	100-34000-00-6008 Fuel	Expenditure	171	1
			12,658.34				
36028	01/04/18	MODER005 Modern Impressions				568	
18-01494	1	025-1168245-000	44.46	100-21700-00-8200 Equipment	Expenditure	122	1
36029	01/04/18	NAPAA005 NAPA AUTO OF INDEPENDENCE				568	
18-01394	1	600003401	51.92	100-42300-00-6009 Vehicle Maintenance	Expenditure	25	1
18-01474	1	630 PUBLIC WORKS	21.56	100-42300-00-6009 Vehicle Maintenance	Expenditure	86	1
18-01474	2	630 PUBLIC WORKS	18.34	100-42300-00-6009 Vehicle Maintenance	Expenditure	87	1
			91.82				
36030	01/04/18	NATI0040 National Sheriffs' Association				568	
18-01396	1	245791, MEMBER ID	115.00	100-31200-00-5810 Dues / Memberships	Expenditure	26	1
36031	01/04/18	OCVLL005 OCV, LLC				568	
18-01486	1	GRAPHICS DESIGN,	2,100.00	100-31200-00-3320 Professional Services	Expenditure	109	1
36032	01/04/18	PAPER005 Paper Clip				01/04/18 VOID	0
36033	01/04/18	PAPER005 Paper Clip				568	
18-01349	1	ADMIN, 542	36.00	100-11200-01-6001 Office Supplies	Expenditure	1	1
18-01349	2	TREASURER, 542	44.79	100-12410-01-6001 Office Supplies	Expenditure	2	1
18-01369	1	ADMINISTRATION	79.00	100-11200-01-6001 Office Supplies	Expenditure	9	1
18-01369	2	ADMINISTRATION	1.87	100-11200-01-6001 Office Supplies	Expenditure	10	1
18-01430	1	542 PUBLIC WORKS	24.10	100-42300-00-6014 Supplies	Expenditure	55	1
18-01430	2	554 TREASURERS OFFICE	50.97	100-12410-01-6001 Office Supplies	Expenditure	56	1
18-01508	1	SHERIFF'S OFFICE	182.42	100-31200-00-6001 Office Supplies	Expenditure	155	1
18-01508	2	SHERIFF'S OFFICE	31.19	100-31200-00-6001 Office Supplies	Expenditure	156	1
18-01508	3	CIRCUIT COURT CLERK	141.00	100-21700-00-8200 Equipment	Expenditure	157	1
18-01508	4	CIRCUIT COURT CLERK	53.13	100-21700-00-6001 Office Supplies	Expenditure	158	1
18-01508	5	MAINTENANCE	160.46	100-43200-00-6014 Supplies	Expenditure	159	1

100GENERAL				Continued			
36033	Paper Clip						
18-01508	6	BOARD OF SUPERVISORS	Continued	14.00	100-11100-01-6002	Expenditure	160 1
					Supplies		
				<u>818.93</u>			
36034	01/04/18	PEACE005 Peace Of Mind Counseling					568
18-01510	1	COUSELING SERV - DAY REPORT		180.00	100-33400-00-3100	Expenditure	172 1
					Professional Services		
18-01510	2	COUSELING SERV - DAY REPORT		180.00	100-33400-00-3100	Expenditure	173 1
					Professional Services		
				<u>360.00</u>			
36035	01/04/18	PIED0010 Piedmont Truck Center, Inc					568
18-01417	1	8158-PUBLIC WORKS		331.92	100-42300-00-6009	Expenditure	37 1
					Vehicle Maintenance		
18-01417	2	8158-PUBLIC WORKS		798.07	100-42300-00-6009	Expenditure	38 1
					Vehicle Maintenance		
18-01417	3	8158-PUBLIC WORKS		95.20	100-42300-00-6009	Expenditure	39 1
					Vehicle Maintenance		
18-01417	4	8158-PUBLIC WORKS		4,143.62	100-42300-00-6009	Expenditure	40 1
					Vehicle Maintenance		
18-01417	5	8158-PUBLIC WORKS		12,630.83	100-42300-00-6009	Expenditure	41 1
					Vehicle Maintenance		
				<u>17,999.64</u>			
36036	01/04/18	PIEDM005 Piedmont Peterbilt, Llc					568
18-01500	1	3181		211.22	100-42300-00-6009	Expenditure	146 1
					Vehicle Maintenance		
36037	01/04/18	PITNE010 PITNEY BOWES RESERVE ACCOUNT					568
18-01423	1	33062100		500.00	100-13200-00-5210	Expenditure	47 1
					Postage		
36038	01/04/18	RUGBY005 Rugby Vol Fire Department					568
18-01501	1	FY17 ATL - Additional		3,155.07	100-32200-00-3113	Expenditure	147 1
					Payments / Fire Programs		
36039	01/04/18	SENSU005 Sensus Usa Inc.					568
18-01358	1	329116		1,949.94	501-44000-00-3100	Expenditure	5 1
					Professional Services		
36040	01/04/18	SHERW005 Sherwood R. Richardson					568
18-01483	1	CHRISTMAS DINNER FOR SHERIFFS		160.00	100-31200-00-3320	Expenditure	103 1
					Professional Services		
36041	01/04/18	SPRIN005 Spring Valley Graphics					568
18-01401	1	EMBROIDERY/PATCH		360.00	100-31200-00-6001	Expenditure	30 1
					Office Supplies		
36042	01/04/18	SRCAP005 SE Rural Comm Assist Project					568
18-01355	1	LOAN NUMBER 0640		409.75	501-44000-00-9100	Expenditure	3 1
					Debt Service		
100GENERAL				Continued			
36043	01/04/18	SUSA0020 Susan Hodges					568
18-01491	1	HEM		411.42	100-21900-02-5510	Expenditure	118 1
					Travel		
18-01491	2	CS		262.15	100-21900-03-5510	Expenditure	119 1
					Travel		
				<u>673.57</u>			

36044	01/04/18	THOMA045 Thomas R Revels					568
18-01362	1	FOOD	9.96	100-11100-01-5510	Expenditure	6	1
				Travel			
18-01362	2	MILEAGE	129.15	100-11100-01-5540	Expenditure	7	1
				Travel/Conventions			
			<u>139.11</u>				
36045	01/04/18	TRANS005 Transource					568
18-01506	1	0870	7,974.84	100-42300-00-6009	Expenditure	152	1
				Vehicle Maintenance			
36046	01/04/18	TREA0010 Treasurer Of Virginia					568
18-01424	1	RESIDENT FEE	20.00	100-35300-00-3800	Expenditure	48	1
				Professional Services			
36047	01/04/18	TREAS010 Treasurer of Virginia					568
18-01495	1	PC,SOFTWARE,PRINTERS	2,750.00	100-21700-00-8200	Expenditure	123	1
				Equipment			
36048	01/04/18	TRUC0010 Truck Service Enterprise, Inc					568
18-01419	1	DOOR ROLLERS	29.70	100-42700-00-6000	Expenditure	43	1
				Maintenance			
36049	01/04/18	TWIN0015 Twin County E-911 Reg. Comm.					568
18-01356	1	ALLOCATION	15,593.34	100-35600-00-3800	Expenditure	4	1
				Payments			
36050	01/04/18	UNIT0010 United Way SOUTHWEST, VA.					568
18-01410	1	IMPACT AWARDS (8) SEATS	1,000.00	100-65300-00-5600	Expenditure	34	1
				Contributions			
36051	01/04/18	UVAWI005 UVA-WISE					568
18-01408	1	DRUG PREVENTION SUMMIT	26.49	100-31200-00-5545	Expenditure	33	1
				Education			
36052	01/04/18	VAAS0015 VACORP					568
18-01498	1	Worker's Comp - Audit Bal Due	63.69	100-11200-01-2700	Expenditure	125	1
				Workers Comp			
18-01498	2	Worker's Comp - Audit Bal Due	431.29	100-12310-01-2700	Expenditure	126	1
				Workers Comp			
18-01498	3	Worker's Comp - Audit Bal Due	40.30	100-12410-01-2700	Expenditure	127	1
				Workers Comp			
18-01498	4	Worker's Comp - Audit Bal Due	14.74	100-12510-00-2700	Expenditure	128	1
				Workers Comp			
100GENERAL							
			Continued				
36052		Continued					
18-01498	5	Worker's Comp - Audit Bal Due	53.00	100-13200-00-2700	Expenditure	129	1
				Workers Comp			
18-01498	6	Worker's Comp - Audit Bal Due	13.00	100-21100-00-2700	Expenditure	130	1
				WORKERS' COMP INS			
18-01498	7	Worker's Comp - Audit Bal Due	795.85	100-21700-00-2700	Expenditure	131	1
				Workers Comp			
18-01498	8	Worker's Comp - Audit Bal Due	2.81	100-21900-02-2700	Expenditure	132	1
				Workers Comp			
18-01498	9	Worker's Comp - Audit Bal Due	24.82	100-21900-03-2700	Expenditure	133	1
				Workers Comp			

18-01498	10	Worker's Comp - Audit Bal Due	0.23	100-21900-04-2700	Expenditure	134	1
				Workers Comp			
18-01498	11	Worker's Comp - Audit Bal Due	0.70	100-21900-05-2700	Expenditure	135	1
				Workers Comp			
18-01498	12	Worker's Comp - Audit Bal Due	14.52	100-21910-01-2700	Expenditure	136	1
				Workers Comp			
18-01498	13	Worker's Comp - Audit Bal Due	7,141.33	100-31200-00-2700	Expenditure	137	1
				Workers Comp			
18-01498	14	Worker's Comp - Audit Bal Due	196.68	100-33400-00-2700	Expenditure	138	1
				Workers Comp			
18-01498	15	Worker's Comp - Audit Bal Due	636.40	100-34000-00-2700	Expenditure	139	1
				Workers Comp			
18-01498	16	Worker's Comp - Audit Bal Due	173.73	100-35100-00-2700	Expenditure	140	1
				Workers Comp			
18-01498	17	Worker's Comp - Audit Bal Due	2,858.91	100-42300-00-2700	Expenditure	141	1
				Workers Comp			
			<u>12,462.00</u>				
36053	01/04/18	VADEP005 Va Dept Of Motor Vehicles				568	
18-01531	1	546001319009	25.00	100-31200-00-3500	Expenditure	180	1
				Printing			
18-01531	2	546001319012	750.00	607-12400-01-5699	Expenditure	181	1
				DMV Fees			
			<u>775.00</u>				
36054	01/04/18	WILLI085 William Lawrence Shepley				568	
18-01530	1	LUNCH REIMBURSEMENT	10.36	100-11100-01-5510	Expenditure	179	1
				Travel			
36055	01/04/18	XEROX005 Xerox Corporation				568	
18-01493	1	097158281	121.83	100-21700-00-8200	Expenditure	121	1
				Equipment			

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	128	4	419,152.66	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	128	4	419,152.66	0.00

100GENERAL	Continued			
Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	128	4	419,152.66	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	128	4	419,152.66	0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	8-100	246,066.92	0.00	63,088.15	309,155.07
Water - Fairview/Oldtown	8-501	15,594.46	0.00	667.80	16,262.26
	8-607	<u>1,015.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,015.00</u>
Year Total:		262,676.38	0.00	63,755.95	326,432.33
	x-225	614.08	0.00	0.00	614.08

County Anthem Insurance Fund	X-251	710.00	0.00	0.00	710.00
	X-252	976.23	0.00	0.00	976.23
	X-714	89,365.66	0.00	0.00	89,365.66
	X-724	<u>1,054.36</u>	<u>0.00</u>	<u>0.00</u>	<u>1,054.36</u>
Year Total:		92,720.33	0.00	0.00	92,720.33
Total of All Funds:		<u>355,396.71</u>	<u>0.00</u>	<u>63,755.95</u>	<u>419,152.66</u>

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	100	246,066.92	0.00	63,088.15	309,155.07
	225	614.08	0.00	0.00	614.08
County Anthem Insurance Fund	251	710.00	0.00	0.00	710.00
	252	976.23	0.00	0.00	976.23
Water - Fairview/Oldtown	501	15,594.46	0.00	667.80	16,262.26
	607	1,015.00	0.00	0.00	1,015.00
	714	89,365.66	0.00	0.00	89,365.66
	724	1,054.36	0.00	0.00	1,054.36
Total of All Funds:		<u>355,396.71</u>	<u>0.00</u>	<u>63,755.95</u>	<u>419,152.66</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
General Fund	8-100	246,066.92	0.00	0.00	0.00	246,066.92
Water - Fairview/Oldtown	8-501	15,594.46	0.00	0.00	0.00	15,594.46
	8-607	<u>1,015.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,015.00</u>
Year Total:		262,676.38	0.00	0.00	0.00	262,676.38
	x-225	614.08	0.00	0.00	0.00	614.08
County Anthem Insurance Fund	x-251	710.00	0.00	0.00	0.00	710.00
	x-252	976.23	0.00	0.00	0.00	976.23
	x-714	89,365.66	0.00	0.00	0.00	89,365.66
	x-724	<u>1,054.36</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,054.36</u>
Year Total:		92,720.33	0.00	0.00	0.00	92,720.33
Total of All Funds:		<u>355,396.71</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>355,396.71</u>

Grayson County Board of Supervisors
Regular Meeting
January 11, 2018

Members attending were: Brenda R. Sutherland, Kenneth R. Belton, John S. Fant, Michael S. Hash and Thomas R. Revels

IN RE: OPENING BUSINESS

Supervisor Revels made the motion to amend the agenda; add under new business Tax Map #53-A-79 and a portion of Tax map #53-A-14D; add under closed session §2.2-3711(A)(5) for discussions relating to prospective business or industry or the expansion of an existing business or industry; and delete item #2 under informational items; duly seconded by Supervisor Hash. Motion carried 5-0.

IN RE: PRESENTATIONS OR REQUESTS

Demi Sexton, Family & Consumer Science Agent, who covers Grayson/Carroll/Galax areas, presented 2017 highlights to the Board:

- Financial Empowerment Network Coalition formed
 - Representatives from: GoodWill/Goodcare program, Rooftop, Blue Ridge Crossroads Small Business Development, People Inc., county government officials, local business owners, local banking institutions, Virginia Cooperative Extension Agents and Southwest District Director, United Way of Southwest Virginia, Twin County Regional Hospital
- Curriculum
 - Your Money Your Goals by the Consumer Financial Protection Bureau
 - Financial Education Training by Dr. Travis Mountain
- United Way Partnership: Financial Empowerment Network-ALICE
 - Target Population
 - Asset Limited, Income Constrained, Employed
 - “Until now, ALICE has been a hidden population. ALICE works, but struggles to afford the basic necessities, including housing, food, child care, health care, and transportation. The issue is that ALICE households often don’t qualify for governmental aid or social service programs, and they are virtually invisible to the system. A lot of times, their struggles are unseen and unknown.” <http://unitedwayswva.org/alice/>

2017 Overview-Family Financial Education

Financial Education Topic	Clients Served on Topic
Learned to track expenses	34/34 total clients served
Created a Spending Plan	14/34 total clients served
Debt Management	27/34 total clients served
Credit Management	7/34 total clients served
Identity Theft Discovered	2/34 total clients served
Job Skills-resume/interview	2/34 total clients served

Since February 2017, 34 individuals have been provided financial education on multiple topics. Two clients were able to obtain a better job from receiving resume and interview education. Other clients were able to work toward paying off debt, build a savings account, track their daily expenses, create a budget, handle an identity theft crisis, and obtain and understand their credit score and report.

Two clients are from the Grayson County Day Reporting Program with the Grayson County Extension Office created by 4-H Agent Erin Cox with Renee Sadler, Day Reporting Manager of Grayson County.



Virginia Cooperative Extension
Virginia Tech • Virginia State University

www.ext.vt.edu

2018 Work Plan

- Financial Education will be provided in local businesses in order to derive an individual client base and offer a valuable resource for employers to offer to their employees.
- Carroll County
 - Mowhawk
- Galax
 - Twin County Regional Hospital
 - Vaughan Bassett
- Grayson County
 - Core Health and Fitness
 - Grayson Co. Public Works
- Civic Organizations and Local Presence
 - Continue Financial Education classes for Goodwill Goodcare program at Crossroads
 - Begin Financial Education classes for employees at Feeding America of Southwest Virginia
 - Client referrals from Rooftop, Small Business Development, Social Services, local banks

- Farmer’s Markets
- Health Fairs
- Community Events
- Job Fairs

Grayson County Day Reporting

- Effort by the Grayson County Day Reporting Program and the Grayson County Extension Office
- Financial Education: Your Money Your Goals Curriculum, Consumer Action Curriculum and Virginia Tech Financial Planning Specialist resources

Volunteer Recruitment

- Volunteer to be a part of:
 - Your Money Your Goals Curriculum training
 - Master Financial Education Volunteers
 - VITA Tax Preparation through Rooftop of VA

If interested in being a volunteer, call 276-773-2491 Ext. 146, 540-230-9117 or email demikate@vt.edu

Free Income Tax Preparation

Will be held beginning January 26, ending April 16; Tuesdays through Thursdays, 9:00 a.m. – 5:00 p.m. and Fridays, 8:00 a.m. – 4:00 p.m.; Saturday, February 10, 9:00 a.m. – 12:00 noon and Saturday, March 3, 9:00 a.m. – 12:00 noon at Rooftop of Virginia CAP located at 206 North Main Street, Galax, VA. This service is for anyone whose earnings are \$54,000 or less in 2017. Federal and VA state returns are electronically filed by IRS certified preparers and direct deposit is available.

Supervisor Fant asked how success is measured by these programs and Ms. Sexton responded that they are working on this concept with Ms. Marty Holliday of the Workforce Investment Board to properly track the different areas. Supervisor Hash asked about groups or businesses being interested and Ms. Sexton responded yes, she would be happy to help.

Susie Funk, Curriculum and Instruction Director of Student Learning, stood in for Mr. Kelly Wilmore, Grayson County School Superintendent, who was out of town. Ms. Funk requested funds of \$19,780 from the School CIP fund which would be used to replace the roof on the band room. Supervisor Fant made the motion to approve; duly

seconded by Supervisor Belton. Motion carried 5-0. Supervisor Sutherland also noted that would leave the School approximately \$19,000 in their CIP fund.

IN RE: NEW BUSINESS

RESOLUTION – SUPPORT OF VIRGINIA STATE PARKS

William L. Shepley read the resolution (listed below). Supervisor Revels made the motion to approve; duly seconded by Supervisor Hash. Motion carried 5-0.

**RESOLUTION
OF SUPPORT FOR FULL FUNDING FOR
VIRGINIA STATE PARKS**

WHEREAS, Virginia State Parks are a critical element of Virginia’s travel and tourism infrastructure contributing to over \$224 million to state and local economies, and;

WHEREAS, Grayson Highlands State Park in Grayson County, attracted 182,258 visitors in 2016, up from 143,005 in 2015, and according to a Virginia Tech study, generated over \$5.4 million in total visitor spending and \$4.5 million in local economic activity, and;

WHEREAS, Grayson Highlands State Park collected \$2,363,442 from non-resident spending, and;

WHEREAS, tourists travel through Grayson County to get to Grayson Highlands State Park and other Virginia State Parks in southwest Virginia to include but not limited to Hungry Mother State Park, Natural Tunnel State Park, New River Trail State Park, Natural Tunnel State Park, Southwest Virginia Museum State Park, Wilderness Road State Park and the Breaks Interstate Park, and;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Grayson County, Virginia, that this resolution formally requests the members of the Virginia General Assembly to support full funding for Virginia State Parks and to support what is needed to adequately maintain and operate what currently exists in terms of facilities, in infrastructure and authorized future construction, as detained in the Virginia Association for Parks Needs Assessment, and;

AND BE IT FURTHER RESOLVED by the Grayson County Board of Supervisors, this resolution formally requests the Virginia Municipal League and Virginia Association of Counties place this issue on their legislative agendas and support it in the General Assembly.

By: _____
Brenda R. Sutherland, Chair
Grayson County Board of supervisors

Attest: _____
William L. Shepley, Clerk
Grayson County Board of Supervisors

IN RE: TAP MAP #53-A-79 AND A PORTION OF 53-A-14D

Supervisor Fant made the motion to table this item until after closed session; duly seconded by Supervisor Belton. Motion carried 5-0.

IN RE: BOARD APPOINTMENTS

Supervisor Fant made the motion to approve the following appointments; duly seconded by Supervisor Hash. Motion carried 5-0.

Rooftop – Appoint Thomas R. Revels as an alternate for Kenneth Belton

Federally Qualified Health Center Committee (FQHC) – Appoint Board of Supervisor members Thomas R. Revels and Brenda R. Sutherland

Agricultural Advisory Committee – Appoint Board of Supervisor members Brenda R. Sutherland and John S. Fant

Twin County Free Clinic – Appoint William L. Shepley to serve on the Board of Directors

CLEOS Board – Appoint Board of Supervisor members Brenda R. Sutherland and Kenneth R. Belton.

Planning Commission – Appoint William L. Shepley

IN RE: FEBRUARY BOARD MEETING DATE CHANGE

Supervisor Revels made the motion to change the regular meeting date for Thursday, February 8th, 2018 to Monday, February 12th, 2018 since several board members will be out of town; duly seconded by Supervisor Hash. Motion carried 5-0.

IN RE: OLD BUSINESS

- BOARD OF SUPERVISORS RULES OF PROCEDURE

Supervisor Revels made the motion to approve the BOS Rules of Procedure (listed below); duly seconded by Supervisor Belton. Motion carried 5-0.

**GRAYSON COUNTY
BOARD OF SUPERVISORS
2018 RULES OF PROCEDURE**

Be it resolved that the Grayson County Board of Supervisors does hereby accept and adopt these Rules of Procedure in order to better facilitate its powers and duties in accordance with the provisions of Title 15.2, Code of Virginia of 1950, as amended.

ARTICLE I - TITLE

1.1 The official title of this board shall be the Grayson County Board of Supervisors.

ARTICLE II - MEMBERS

2.1 The Grayson County Board of Supervisors shall consist of five (5) members, one elected from each of the four election districts and one elected at-large. The terms of office for all Supervisors shall be four (4) years.

ARTICLE III – OFFICERS AND MEMBERS

3.1 Chair and Vice Chair. A Chair and a Vice Chair of the Board shall be elected from its members at the first meeting of each calendar year. The Chair shall preside over all meetings and the Vice Chair shall preside in the absence of the Chair

- 3.2 Term of Office. The Chair and Vice Chair shall be elected for a one-year term. Either, or both, may be re-elected for one or more additional one-year terms.
- 3.3 Clerk and Deputy Clerk. In compliance with the Code of Virginia, 1950, as amended, the County Administrator shall serve as Clerk of the Governing Body. His/her duties shall be those set forth in the Code of Virginia, 1950 as amended, and by Resolution of the Board as adopted from time to time. The Deputy Clerk shall serve the Governing Body in the absence of the Clerk and shall be appointed by the Board at the first meeting of each calendar year.
- 3.4 Code of Conduct and Code of Ethics. Each Member of the Board, the Clerk and Deputy Clerk shall sign and date with each adoption of these Rules of Procedures, a Code of Conduct and Code of Ethics. A knowing violation of these Codes may result in an annulment to an office, board, authority, commission and/or committee if deemed appropriate by a majority vote of the Board.

ARTICLE IV - MEETINGS

- 4.1 Annual Meeting. The first meeting held after the newly elected members of the Board has qualified, and the first meeting held of each succeeding year shall be known as the Annual Meeting or Organizational Meeting. At said annual meeting, the Board shall establish the days, times, and places for the regular meetings of the Board for the ensuing twelve months and the times and places for Public Hearings.
- 4.2 Regular Meetings. The Board shall meet in regular session on the second Thursday of each month. If the regular meeting of the Board is unable to occur because of inclement weather conditions or other extenuating circumstances which make it hazardous for members to attend, the Board will meet in regular session on the Tuesday following the second Thursday to conduct its business, including public hearings, without further advertisement. The Board may subsequently establish different days, times, or places for such regular meetings by passing a resolution to that effect. However, when the day established as a regular meeting day falls on a legal holiday, the meeting shall be held on Tuesday following the second Thursday, without action of any kind by the Board.

- 4.3 Special Meetings. A special meeting of the Board shall be called either by the Chair or at the request of two or more members pursuant to the Code of Virginia 1950, as amended. Upon receipt of the request, the Clerk shall immediately notify each member of the Board and the County Attorney to attend the special meeting at the given time and place and for the given purpose. Such notice shall be given at least three days before the date of the special meeting. No matters other than those specified in the notice shall be considered at such meetings unless all members are present and agree to such action by unanimous vote.
- 4.4 Notices to Public. The Clerk or his/her designee shall notify the general news media of the time and place of all meetings, and the matters to be considered.
- 4.5 Public Hearings. Public hearings shall be held at *6:30 p.m.* after proper public notice has been given pursuant to the Code of Virginia, 1950, as amended.
- 4.6 Continued Meetings. Any regular or special meeting may be continued by a majority of the members of the Board present to a date and time prior to the next regular meeting.
- 4.7 Place of Meetings. All meetings shall be held in the Boardroom of the Grayson County Courthouse in Independence, Virginia, unless a different meeting place has been established and notice published as required by the Code of Virginia, 1950, as amended.
- 4.8 Open Meetings. All meetings shall be open to the public, provided that the Board may, for purposes provided for in the Virginia Freedom of Information Act, upon motion made, seconded, and duly adopted, meet in closed session. No resolution, ordinance, rule, contract, regulation, or motion adopted, passed or agreed to in closed session shall become effective unless following such meeting the Board reconvenes in open meeting and takes a vote of the membership on such resolution, ordinance, rule, contract, regulation, or motion.
- 4.9 Board Members shall make every reasonable effort to attend all meetings as scheduled by the Board for the purpose of efficiently and effectively conducting County business, insuring a quorum and representing the public's interests. Whenever possible, Board Members shall communicate to the Chair, Vice Chair, Clerk and/or Deputy Clerk their inability to attend with as much time as possible to adequately adjust to the absence. A Board Member's frequent or routine inability to attend meetings may result in an annulment to an *office, board, authority, commission and/or committee if deemed appropriate, by a majority vote of the Board. (*The term 'office' is not intended to convey the Board Member's elected office)

ARTICLE V - QUORUM AND ACTIONS

- 5.1 Quorum. A majority of all the members of the Board shall constitute a quorum. A quorum shall not be established with less than three (3) members of the Board.
- 5.2 Required Absence. No action shall be taken by the Board unless there shall be present at least a quorum, provided, however, that the temporary absence from the meeting room of members sufficient to constitute a quorum shall not be deemed to prevent the hearing of presentations or the discussion of matters submitted to the Board. The Clerk shall suggest the absence of quorum prior to the taking of any action by the Board. Failure of the Clerk, or any member of the Board, to suggest the absence of a quorum shall not be deemed to alter the effect of this rule requiring a quorum as a prerequisite to any action.
- 5.3 Remote Participation in Board Meetings. A member of the Board who is outside of the continental limits of the United States at the time of a Board meeting may participate in a closed meeting of the Board, and participate in the open portion of the Board meeting to discuss and vote upon the motion to convene in closed session and the motion to return to open session and the certification required pursuant to Code of Virginia § 2.2-3712, through electronic communications from a remote location that is not open to the public as provided in Code of Virginia § 2.2-3708.1 subject to the following requirements:
1. A supervisor wishing to participate from a remote location in a meeting of the Board shall notify the Board Chair on or before the date of a meeting that the supervisor is unable to attend the meeting due to a personal matter, identify with specificity the nature of the personal matter and confirm that at the time of the Board meeting the member will physically be outside of the continental limits of the United States.
 2. The Board shall record in its minutes the specific nature of the personal matter and the remote location from which the absent supervisor participated. If the absent supervisor's remote participation is disapproved because such participation would violate this policy, such disapproval shall be recorded in the Board's minutes.
 3. Such participation by the absent supervisor shall be limited in each calendar year to two meetings or 25 percent of the meetings of the Board, whichever is fewer.
 4. A quorum of the Board must be physically assembled at the primary or central meeting location.

5. The Board shall make arrangements for the voice of the absent supervisor to be heard by all persons in attendance at the primary or central meeting location during the open portion of the Board meeting in which the absent supervisor participates and by those in attendance in the closed portion of the Board meeting in which the absent supervisor participates.
6. Other than as provided by this policy, no Board member shall otherwise participate in a Board meeting by electronic communications from a remote location and, specifically, if participation is allowed by this policy, the Board member's participation in the open portion of the meeting shall be limited to participation in the motion to convene the closed session, the motion to exit from the closed session and the adoption of the certification motion required pursuant to § 2.2-3712 of the Code of Virginia.

5.4 Action of the Board. Action of the Board shall be taken in one of the following ways:

1. Ordinances. Where required by law, action shall be by the adoption of ordinances. Ordinances shall be proposed for adoption, notice given, and adoption accomplished as provided for by general law.
2. Resolutions. Where it is not required by law or desired by the Board to act by the adoption of an ordinance, action may be taken by the adoption of a resolution. Resolutions shall be proposed in writing and a copy shall be delivered to the Clerk and all members of the Board prior to the proposing of adoption.
3. Contracts. In certain instances, action may be required by contract. Contracts shall be proposed in writing; and a copy shall be delivered to the Clerk and all members of the Board prior to the proposing of adoption.
4. Motions. Where action of the Board is required on a matter simply stated, action may be taken by oral motion.

5.5 Voting. Votes shall be taken on all motions made and seconded (*Refer to Section 7.11 for Exceptions*). Votes shall not be tendered, nor shall a motion be in order to call the question until every member of the Board has had an opportunity to speak to the underlying motion.

5.6 Roll Call Vote. A roll call vote shall be taken at the request of any member when such a request is made prior to the taking up of any other business. A roll call vote shall be taken on the final vote on any ordinance, resolution, or contract.

- 5.7 Restating the Question. The Chair shall restate the question prior to the taking of a vote. The chair may request that another member or the Clerk or Deputy Clerk restate the question if, in his/her opinion, that will expedite the decision thereof.
- 5.8 Unanimous Consent. Where no formal action is required, and no objection is heard, a request of a member shall be deemed a request of the Board without further action, when such request is made at a meeting with a quorum present, and the Chair states that such a request shall be deemed a request of the Board.
- 5.9 Tie Votes. When a tie vote occurs, the question shall be passed by until the next meeting, regular or special, at which time it must be put to a vote again. If the tie remains unbroken, the question is defeated, and the Clerk will record it as defeated.
- 5.10 Reconsideration. An action may be reconsidered only upon a motion of a member voting with the prevailing side on the original vote. A motion to reconsider may be made by a member voting on the losing side of the original vote after a 6-month period has elapsed. A motion to reconsider may be seconded by any member. A motion for reconsideration will be acted on only after following notice of not less than required by law.
- 5.11 Appointments to Boards, Authorities, Commissions and Committees. All appointments to any board, authority, commission or committee shall require a majority vote of the members present constituting a quorum. Any member of the Board may make nomination(s) for the Board's consideration of appointment for any qualified and eligible individual(s) to serve. In instances where an appointment is required to be made from within a defined voting district, it shall be the responsibility of the Board member representing that district to identify candidates for nomination to be affirmed through appointment by majority of the Board. If a district specific nomination is not provided by a Board member representing that district or if the nomination(s) fails to achieve affirmation by majority vote, then it shall then be the responsibility of the At-Large Member of the Board to offer up a nomination(s) for the Board's consideration. Whenever possible, it shall be the responsibility of a Board member to provide the name(s) of individual(s) they wish for the Board to consider for appointment with as much advance notice of the action as possible, along with any support information that would be of benefit in assisting the Board to consider a candidate(s) for appointment. Appointment recommendations made in advance by Board members shall chronologically be included in the Board's Packets in the order that they are tendered. The Chairman shall take up the appointment recommendations as presented by way of a motion and majority vote to include the recommendations as nominations, as well as take up any additional nominations that may be offered up from the floor.

ARTICLE VI - ORDER OF BUSINESS

- 6.1 Commencement of Meeting. *At 6:00 PM*, Eastern Standard Time, and at the specified hour for adjourned or special meetings, the presiding officer shall call the meeting to order, provide for the invocation and Pledge of Allegiance, and direct the Clerk to note the presence or absence of members. A quorum shall be required to commence the meeting at the appointed hour.
- 6.2 Agenda. The Chair, with the Clerk, shall prepare an agenda for each meeting. Any member having matters he/she desires to have considered at the next meeting shall submit them to the Clerk for inclusion in the agenda.
- 6.3 Public Comments. There may be an agenda item known as Public Comments to allow citizens time to address the Board regarding any matter that is not an agenda item and over which the Board has influence. This period should not be used to request specific Board action at that meeting. The speaker shall state their full name, place of residency and the subject in which they will speak. The speaker shall be subject to a time limitation of three minutes per citizen or five minutes for a group representative. No speaker shall be permitted to yield time to another speaker. Each speaker is allowed only one appearance under this agenda item per meeting. There shall be no comment during Public Comment on a matter for which a public hearing is scheduled during the same meeting. Public Comment shall not serve as a forum for debate with the Board. Public Comment, as an agenda item, is not a requirement of the Commonwealth and is a privilege granted at the discretion of the Board. Citizens wishing to insure an opportunity to speak during the Public Comment period must register with the Office of the Grayson County Administrator at least seven (7) days prior to the meeting at which they wish to speak to allow for proper inclusion on the Agenda. Registering or signing up to speak does not guarantee an opportunity to speak.
- 6.4 Supervisors' Time. The Chair shall provide in each regular meeting's agenda, a period during which each Board member shall be entitled to time for such purposes as each member may deem appropriate subject to such time limitation as the Chair may impose. Matters not included on the agenda and not disposed of during each members' unrestricted time, shall be taken up only if the presiding officer determines that:
1. They are emergency in nature; or
 2. They involve persons present who would not be present at a subsequent meeting; or
 3. By the unanimous consent of the members present.

- 6.5 County Administrator's Report. Insofar as it is possible, the County Administrator Reports shall be scheduled in the period from 6:00 pm to 7:30 pm.
- 6.6 Administrative and Informational Matters. Administrative and Informational Matters shall not be placed on the agenda, or considered by the Board, until the interested member has ascertained from the County Administrator that all administrative actions have been taken; or following a request for action until an unreasonable time has elapsed and insufficient administrative action has been taken. Matters having to do with actions or failures to act by the Administrative Staff shall not be placed on the agenda or considered by the Board until the County Administrator shall have been given a reasonable opportunity to furnish the interested member or members with an explanatory statement.
- 6.7 Orders on Agenda. The Chair, in consultation with the Clerk, shall establish the order of the agenda, taking into account the need for staff or other presentations, and probable public interest, in order to maximize convenience to the public and minimize adverse impact on performance of normal staff functions, insofar as it is practicable.
- 6.8 Preparation of Agenda. Except where emergency circumstances require otherwise, every item to be placed on the Agenda shall be received in the Office of the County Administrator by no later than noon on the Wednesday prior to the week of any regular meeting of the Board.
- 6.9 Delivery of the Agenda. Each member of the Board and the County Attorney, if at all possible, shall receive the Agenda on or before the Monday before any regularly scheduled meeting.
- 6.10 Minutes. The Clerk shall keep the minutes of the meetings of the Board. At the request of any member, made at the time of said presentation of discussion, the minutes shall include a summary of the substance of the presentation or debate. The Clerk shall maintain for one year an electronic recording of the proceedings of all Board meetings except the Executive Sessions. A copy of the minutes of the transcribed proceedings shall be kept on file in minute record books in the Circuit Clerk's vault for use by the general public. Citizens may purchase copies.
- 6.11 Approval of Minutes. The Clerk shall promptly transcribe the minutes following completion of the meeting and shall submit copies for distribution with the following month's Meeting Agenda, at which their approval will be on such Agenda. Approval of the minutes shall be one of the first items on each Agenda, following the roll call, and may be approved, or corrected and approved without reading.

- 6.12 Agency Matters. Agencies, which are not under the administrative supervision of the County administrator, shall not be placed on the agenda or considered by the Board until the affected agency has been given a reasonable opportunity to furnish the interested members of the Board with background information or data. Any department of the County government, agency, or organization who wishes to submit a request for funds that have not been budgeted will submit their request at a regular meeting. The request will not be considered at the same meeting it is presented. The request will be placed on the agenda to be considered by the Board at a future meeting.

ARTICLE VII - ORDER IN THE CONDUCT OF BUSINESS

- 7.1 Persons Addressing the Board. These persons shall limit their presentation to the time allotted by the Chair on the agenda, unless the Board by unanimous consent, shall extend such time. The Chair, in fixing such time, shall take into account the complexity of the matter, its importance in relation to other business of the Board, and time available on the meeting date sought. Insofar as is practicable, persons addressing the Board shall furnish the Clerk and members of the Board with a written copy of their remarks.
- 7.2 Public Hearings. Citizens wishing to provide comment during a scheduled public hearing shall be subject to a time limitation of three minutes or five minutes for a group representative and all other stipulations of Section 6.3 of these Rules. No speaker shall be permitted to yield time to another speaker. Public hearings shall not serve as a forum for debate with the Board. Each speaker shall be allowed only one appearance at each public hearing.
- 7.3 Recognition. Shall be given only by the presiding officer. No person shall address the Board without having first been recognized. When all public testimony has concluded, and the Board is representative and discussing the matter, no person shall thereafter be recognized to address the Board.
- 7.4 Cumulative or Repetitive Testimony. Shall not be permitted on any matter, and persons of the same position, as a previous speaker shall state their name and the position with which they agree.
- 7.5 Questions. By Board members, shall be reserved insofar as possible for the end of a presentation to avoid interrupting the speaker, disrupting the time-keeping process, and duplicating ground the speaker may cover.
- 7.6 Oaths and Affirmations. May be administered and taken by the Chair or person presiding in his/her stead, when a majority of the Board deems it appropriate to take sworn testimony. The Chair may place an individual under oath at any time before or during his/her presentation. Any such person shall be deemed to remain

- under oath as to the matter with respect to which he/she was sworn, for the remainder of the duration of the meeting.
- 7.7 Discussions and Debate by the Board. Shall be conducted following the presentation of testimony on the item of business pending, in which each member of the Board shall have the opportunity to speak to the matter. After the Board has acted, any member has the right to state a protest against the action, and his/her reasons therefore.
- 7.8 Decisions on Points of Order. The Chair, when presiding at a meeting of the Board, without vacating the chair, may give his/her reasons for any decision made by him/her on any point of order and such decision shall be made without debate.
- 7.9 Points of Order and Appeal to Board. Any member of the Board may appeal to the Board from the decision of the Chair on any question of order, a majority vote of those present being necessary to over-rule the Chair.
- 7.10 The Chair may, as he/she sees necessary or at the request of a member of the Board, call a brief recess. In the case of an identified emergency, the Chair may adjourn the meeting subject to appeal upon motion of any Board member.
- 7.11 Motion to Adjourn. At a meeting of the Board, a motion to adjourn shall be always in order and shall be decided without debate.
- 7.12 Motions While a Question is Under Debate. When a question is under debate at a meeting of the Board, no motion shall be received unless it be one to amend, to commit or to postpone the previous question, for a substitute motion to be laid on the table or to adjourn. When there is an objection to consideration of a dilatory motion, the disposition of the motion shall require a majority vote of the Board and the underlying motion shall not be considered for the duration of the meeting.
- 7.13 Voting on Appointments to Office. Every appointment by the Board shall be by oral vote and recorded by name in the minutes of the Board.

ARTICLE VIII - DECORUM

- 8.1 Of Board Members. Shall be maintained in order to expedite disposition of the public's business before the Board. Questions, and remarks, shall be limited to only those relevant to the pending business. Members shall not converse with other members or with other persons in any manner having a disturbing effect on the conduct of such business. Members shall address all remarks to the Chair as the presiding officer. The Board shall further refer and adhere to the Code of Conduct and Code of Ethics.

- 8.2 8.2 Of Other Person. Shall be maintained by the Chair, who may request such assistance as to him/her appears necessary and may request the Sheriff or one of his/her deputies to attend meetings to preserve order. Persons addressing the Board shall limit their remarks to those relevant to the pending items. No persons in attendance shall be allowed to voice remarks except as recognized by the presiding officer after audibly stating their full name, place of residency and whom they represent. Groups in the audience creating an atmosphere detrimental or disturbing the conduct of the meeting will be asked to leave by the presiding officer. No person shall bring into the Board Room any sign, banner, or other such item; provided, that models, photos, maps, charts, drawings, and other such demonstrative materials intended for use in a presentation by a specific person shall be permitted. The Chair may order an expulsion of any citizen from the premises that he/she deems disorderly, subject to appeal to the full Board, for the safety and protection of the Board and its citizens, and to maintain proper decorum.

ARTICLE IX - MISCELLANEOUS

- 9.1 Roberts Rules of Order. Newly revised Roberts Rules of Order shall govern the conduct of all meetings of the Board to the extent that they are not inconsistent with these rules and the laws of the Commonwealth of Virginia.
- 9.2 Amendment of the Rules. May be accomplished by a majority vote of the entire membership, provided that such amendment may not be voted upon at any meeting unless the text of the proposed amendment has been presented to at least one previous meeting at which the date for a vote has also been established. Any proposed amendment shall be subject to further amendment at the meeting at which the vote is taken.
- 9.3 Suspension of the Rules. May occur whenever the Board shall by a majority vote to adopt a motion to suspend the rules. In such event, the rules shall be deemed suspended only with respect to the specific matter or question not then in accord with the rules.
- 9.4 In the interest of objectivity and to avoid any conflict of interest or the appearance thereof, the Board shall not hire or appoint to any office, board, authority, commission or committee, any member of a Board member's *family. It is the sole responsibility of each Board member to fully disclose any familial relationships prior to any consideration of employment or appointment.

(*Family member is defined as spouse, parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, brothers-in-law, sisters-in-law, daughters-in-law, sons-in-law, uncles, aunts, nieces, nephews, as well as adopted, half, and step members of the immediate family.)

Adopted: January 11th, 2018
Attest: _____
Clerk of the Board

IN RE: PUBLIC HEARING

None

IN RE: COUNTY ADMINISTRATOR'S REPORT

William L. Shepley gave the following report:

- Working on assembling the teams for the different initiatives
- 4-H kids will be meeting on January 29th and 30th – 4th & 5th graders will travel to Richmond for a Legislative Tour
- Leadership Program will begin March 20 – April 24; meeting every Tuesday 4pm – 6pm
- Facilitator Class will be offered at Crossroads on March 13 and 14
- Storm Ready Certification has been completed by Mr. Shepley and Mitchell L. Smith and we are certified through 2021

IN RE: INFORMATION ITEMS

As presented

IN RE: REGISTERED SPEAKERS AND PUBLIC COMMENT

Rhonda Walls, President of Grayson Highlands State Park, thanked the Board for supporting the park resolution and invited the Board to visit the park when the weather improves.

IN RE: BOARD OF SUPERVISORS' TIME

None

IN RE: CLOSED SESSION

Supervisor Hash made the motion to go into closed session pursuant to §2.2-3711(A)(1) of the Code of Virginia to discuss personnel matter; §2.2-3711(A)(3) to discuss the acquisition or disposition of real property; §2.2-3711(A)(4) to discuss a matter requiring the protection of the privacy of an individual in a personal matter not related to public business and §2.2-3711(A)(5) discussions relating to prospective business or industry or expansion of an existing business or industry; duly seconded by Supervisor Belton. Motion carried 5-0.

Supervisor Fant made the motion to come out of closed session; duly seconded by Supervisor Revels. Motion carried 5-0.

Whereas, the Grayson County Board of Supervisors has convened a closed session on this 11th day of January 2018, pursuant to an affirmative recorded vote and in accordance with provision of the Virginia Freedom of Information Act; and

Whereas, §2.2-3711 of the Code of Virginia requires a certification by this Board of Supervisors that such closed session was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (II) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Supervisors with recorded confirmation from members as follows: John S. Fant – I so certify; Thomas R. Revels – I so certify; Brenda R. Sutherland – I so certify; Kenneth R. Belton – I so certify; Michael S. Hash – I so certify;

IN RE: TAX MAP #53-A-79 AND PORTION OF #53-A-14D

A contract from legal counsel has been received regarding tax map #53-A-79 and a portion of #53-A-14D. Supervisor Belton made the motion to approve Mr. Shepley signing the contract once legal counsel has reviewed and approved the final draft; duly seconded by Supervisor Fant. Motion carried 5-0.

IN RE: INFORMATION ITEM

Mr. Shepley noted that he has been approached about a position on the Twin County Regional Hospital Board.

IN RE: ADJOURN MEETING

Supervisor Fant made the motion to continue the meeting to Thursday, January 18th, 2018 at 5:30 p.m. with the Town of Independence; duly seconded by Supervisor Fant. Motion carried 5-0.