

February 6, 2018  
12:09 PM

Grayson County  
Check Register By Check Id

Page No: 1

Range of Checking Accts: 100GENERAL to 100GENERAL Range of Check Ids: 36065 to 36222  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
36065	01/11/18	BANK0010 BANK OF MARION	1,366.19		570
36066	01/11/18	CENT0015 Century Link	51.95		570
36067	01/11/18	CHAR0010 Charles Brown	30.80		570
36068	01/11/18	COMM0015 Commission On Vasap	810.22		570
36069	01/11/18	DONNA0015 Donna B. Hill	158.62		570
36070	01/11/18	ELAV0005 ELAVON	1,225.11		570
36071	01/11/18	GARY0005 Gary Umberger	34.65		570
36072	01/11/18	HIGH0010 Highlands Community Serivces B	150.00		570
36073	01/11/18	OFFIC0005 Office Depot	128.07		570
36074	01/11/18	PAMM0005 Pam Williams	238.96		570
36075	01/11/18	TOWN0015 Town Of Marion	66.79		570
36076	01/11/18	WYTH0015 Wytheville Office Supply	18.99		570
36077	01/10/18	ERIC0005 Eric Wingate	21.40		571
36078	01/10/18	THECR0005 THE CROOKED ROAD,VA HERITAGE	450.00		571
36079	01/10/18	UNIVE0005 University of Virginia	75.00		571
36080	01/24/18	APPAL0005 Appalachian Power	1,356.57		576
36081	01/24/18	CENT0015 Century Link	211.91		576
36082	01/24/18	CINTA0005 Cintas Corp, #532	282.51		576
36083	01/24/18	COMCA0010 COMCAST BUSINESS	181.37		576
36084	01/24/18	FOOD0005 Food City, Store #866	175.28		576
36085	01/24/18	GRAY0005 Grayson Co School Board	2,392.84		576
36086	01/24/18	LINEB0005 Lineberry'S Garage & Wrecker	807.45		576
36087	01/24/18	MODE0010 TX-Modern Impressions	230.00		576
36088	01/24/18	NWCDI0005 Nwcd, Inc	168.50		576
36089	01/24/18	OMNLI0010 OMNILINK SYSTEMS TX	903.00		576
36090	01/24/18	PIEDM0005 Piedmont Peterbilt, Llc	7,000.00		576
36091	01/24/18	PITNE0005 Pitney Bowes	150.00		576
36092	01/24/18	PLUMB0005 Plumbmaster, Inc	189.87		576
36093	01/24/18	SPOKE0005 SPOKES MAGAZINE	3.00		576
36094	01/24/18	THEDE0005 The Declaration	145.56		576
36095	01/24/18	THEGA0005 The Gazette C/O Landmark Comm.	308.15		576
36096	01/24/18	TOWN0010 TOWN OF INDEPENDENCE	1,018.28	01/25/18 VOID	576 (Reason: wrong amount)
36097	01/24/18	TOWN0020 Town Of Troutdale - water	1,050.00		576
36098	01/24/18	USCEL0005 Us Cellular	833.13		576
36099	01/24/18	USPOS0005 Us Postal Service	116.00		576
36100	01/24/18	VADE0030 Va Dept Of Ag & Consumer Serv	300.00		576
36101	01/24/18	VADEP0005 Va Dept Of Motor Vehicles	10.00		576
36102	01/31/18	AFLAC0005 Aflac	1,438.11		578
36103	01/31/18	AMER0010 American Heritage Life Ins Co	73.77		578
36104	01/31/18	ANTH0010 Anthem - Health	50,825.69		578
36105	01/31/18	ANTH0015 Anthem - Dental	2,942.13		578
36106	01/31/18	BOSTO0005 Boston Mutual Life Ins Co	479.59		578
36107	01/31/18	GRAY0020 Grayson Co Circuit Court	434.97		578
36108	01/31/18	GRAY0105 Grayson Co Treasurer'S Office	2,308.93		578
36109	01/31/18	ING00005 Ing	400.00		578
36110	01/31/18	MINNE0005 Minnesota Life	443.01		578
36111	01/31/18	UNIT0010 United Way SOUTHWEST, VA.	121.25		578
36112	01/31/18	VAAS0015 VACORP	239.53		578
36113	01/31/18	VALIC0005 Valic	2,774.00		578
36114	02/01/18	ACTIN0005 ACT, INC.	200.00		581
36115	02/01/18	CENTU0005 Century Link	3,162.60		581

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
36116	02/01/18	GRAY0105 Grayson Co Treasurer's Office	855.00	02/01/18 VOID	581 (Reason: Co Tax W/H due 11/18)
36117	02/01/18	SUNT0010 Suntrust Bank	0.00	02/01/18 VOID	0
36118	02/01/18	SUNT0010 Suntrust Bank	9,021.01		581
36119	02/01/18	TOWN0010 TOWN OF INDEPENDENCE	473.36		581
36120	02/01/18	USCEL005 Us Cellular	1,036.19		581
36121	02/05/18	ADAMS005 Adams Building Supply	0.00	02/05/18 VOID	0
36122	02/05/18	ADAMS005 Adams Building Supply	1,402.58		595
36123	02/05/18	ANDER005 Anderson & Associates, Inc	74.00		595
36124	02/05/18	ANTH0015 Anthem - Dental	154.99		595
36125	02/05/18	APPAL005 Appalachian Power	1,559.20		595
36126	02/05/18	ARCET005 ARC 3 GASES	9.61		595
36127	02/05/18	BBTIR005 B & B Tire Service, Inc	4,918.98		595
36128	02/05/18	BKTUN005 Bkt Uniforms	294.96		595
36129	02/05/18	BOBCA005 Bobcat of Roanoke	2,445.03		595
36130	02/05/18	BREND035 BRENDA BROWN	30.00		595
36131	02/05/18	BURSA005 Bursar's Office	15,576.93		595
36132	02/05/18	BUSI0010 Business Information Systems,	963.83		595
36133	02/05/18	BUSIN005 Business Information Systems	129.50		595
36134	02/05/18	CARQ0010 Carquest Auto Parts	11.27		595
36135	02/05/18	CARQ005 Carquest Of Alleghany	678.25		595
36136	02/05/18	CARR0020 Carroll-Grayson-Galax Solid Wa	24,286.50		595
36137	02/05/18	CENTU005 Century Link	347.10		595
36138	02/05/18	CINTA005 Cintas Corp, #532	918.90		595
36139	02/05/18	CITY0010 City Of Galax	13,872.33		595
36140	02/05/18	CLARK005 CLARKE POWER SERVICES, INC.	1,569.12		595
36141	02/05/18	CNASU005 Cna Surety	1,750.00		595
36142	02/05/18	DALTO005 Dalton Logging, Inc	176.40		595
36143	02/05/18	DANNY005 Danny Smith	95.00		595
36144	02/05/18	DISTR005 District Iii Governmental Coop	9,164.00		595
36145	02/05/18	ELDIA005 E&L Diamond	10,800.00		595
36146	02/05/18	FLEET005 Fleetpride	1,708.75		595
36147	02/05/18	GALA0025 Galax Grayson Ems	37,691.38		595
36148	02/05/18	GALLS005 GALLS, LLC	551.74		595
36149	02/05/18	GAZET005 Gazette Press, Inc	350.00		595
36150	02/05/18	GBOIL005 G&B OIL COMP, INC.	456.47		595
36151	02/05/18	GRAY0015 Grayson Co Commonwealth's Atty	9.65		595
36152	02/05/18	GRAY0040 Grayson Co Health Dept	48,504.75		595
36153	02/05/18	GRAY0055 Grayson Co School Board	722.30		595
36154	02/05/18	GRAY0060 Grayson Co Sheriff's Office	410.48		595
36155	02/05/18	HEAL1005 HEALING SPRINGS LARGE ANIMAL	277.00		595
36156	02/05/18	HIGHC005 High Country Springs, Llc	60.50		595
36157	02/05/18	HRGAR005 H & R Garage	75.00		595
36158	02/05/18	HURTP005 HURT & PROFFITT	420.00		595
36159	02/05/18	INDE0020 Independence Vol Fire Dept	9,920.98		595
36160	02/05/18	INTER005 International Association Of C	150.00		595
36161	02/05/18	INTLF005 INTL FED ON AGEING	300.00		595
36162	02/05/18	JAMES095 James E. Cornwell Jr. Esq	3,240.00		595
36163	02/05/18	KELLY010 Kelly Haga	529.51		595
36164	02/05/18	LEEAN005 LEE ANN FUNK	30.00		595
36165	02/05/18	LEONA005 Leonard's Copy Systems, Inc	90.00		595
36166	02/05/18	MAINS005 Main Street Tire & Collision,	1,657.24		595
36167	02/05/18	MANSF005 Mansfield Oil Company	6,505.22		595
36168	02/05/18	MARKH005 MARK HAWKS	30.00		595
36169	02/05/18	MATTH010 Matthews Living History Farm	827.12		595
36170	02/05/18	MERRI005 Merritt Supply, Inc	679.13		595
36171	02/05/18	MGLPRO05 MGL Printing Solutions	589.50		595
36172	02/05/18	MTRO0020 Mt Rogers Planning Dist Comm	6,700.00		595
36173	02/05/18	MTROG005 Mt Rogers Community Service Bd	12,000.00		595
36174	02/05/18	NAPAA005 NAPA AUTO OF INDEPENDENCE	25.64		595
36175	02/05/18	NEWRO025 New River Valley Juvenile Dete	2,145.00		595
36176	02/05/18	NEWRO030 New River Valley Reg Jail	77,797.50		595

36177	02/05/18	NWCID005	Nwcd, Inc	296.88		595
36178	02/05/18	PAPER005	Paper Clip	0.00	02/05/18 VOID	0
36179	02/05/18	PAPER005	Paper Clip	1,894.34		595
36180	02/05/18	PEACE005	Peace Of Mind Counseling	480.00		595
36181	02/05/18	PIED0010	Piedmont Truck Center, Inc	667.63		595
36182	02/05/18	PIEDM005	Piedmont Peterbilt, Llc	118.59		595
36183	02/05/18	PROFO010	Professional Networks, Inc	30.00		595
36184	02/05/18	ROBER090	ROBERT ASBURY	30.00		595
36185	02/05/18	ROBI0010	Robinson, Farmer, Cox Assoc	5,000.00		595
36186	02/05/18	ROOFT005	Rooftop Of Virginia Cap	375.00		595
36187	02/05/18	SAFLA005	Saflab	55.50		595
36188	02/05/18	SANDS005	Sands Anderson Pc	814.00		595
36189	02/05/18	SOUT0030	Southern States	342.51		595
36190	02/05/18	SOUTH010	Southern Emblem	688.10		595
36191	02/05/18	SPORT005	BSN SPORTS	239.90		595
36192	02/05/18	SPRIN005	Spring Valley Graphics	232.90		595
36193	02/05/18	SRCAP005	SE Rural Comm Assist Project	409.75		595
36194	02/05/18	STEVE035	STEVE HALSEY	30.00		595
36195	02/05/18	SUSTE005	SUSTEEN, INC	1,995.00		595
36196	02/05/18	TECHN005	Techno Ply, Ltd	467.94		595
36197	02/05/18	TWIN0015	Twin County E-911 Reg. Comm.	15,593.34		595
36198	02/05/18	TWINC005	Twin Co Airport Commission	7,219.01		595
36199	02/05/18	ULINE005	Uline	194.29		595
36200	02/05/18	VADEP005	Va Dept Of Motor Vehicles	495.00		595
36201	02/05/18	VAEMP005	Va Employment Commission	1,688.13		595
36202	02/05/18	VOTER005	voter Registrar's Assoc Of Va	170.00		595
36203	02/05/18	WELDB005	WeId Built Fabrication, Inc	63.76		595
36204	02/05/18	WILLI085	William Lawrence Shepley	106.00		595
36205	02/05/18	WINZE005	WINZER FRANCHISE COMPANY	1,232.90		595
36206	02/05/18	XEROX005	Xerox Corporation	537.18		595
36207	02/08/18	ABPRI005	A & B Printing	420.00		596
36208	02/08/18	APPAL005	Appalachian Power	200.00		596
36209	02/08/18	BANK0005	Bank Of Marion - Visa	2,859.62		596
36210	02/08/18	BULLR005	Bull Run ASAP	388.00		596
36211	02/08/18	CENTU005	Century Link	51.95		596
36212	02/08/18	CHAR0010	Charles Brown	61.60		596
36213	02/08/18	COMM0015	Commission On Vasap	149.52		596
36214	02/08/18	DONNA015	Donna B. Hill	75.46		596
36215	02/08/18	ELAVO005	ELAVON	269.64		596
36216	02/08/18	GARYU005	Gary Umberger	57.75		596
36217	02/08/18	LLTSP005	Llt's Paving	25.00		596
36218	02/08/18	OFFIC005	Office Depot	85.51		596
36219	02/08/18	TOWN0015	Town Of Marion	100.00		596
36220	02/08/18	VASAP005	Vasapda Inc	250.00		596
36221	02/08/18	WYTH0015	wytheville Office Supply	358.36		596

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
		36221 wytheville Office Supply	Continued		
Report Totals			<u>Paid</u>	<u>Void</u>	
Checks:	152		450,519.43	1,873.28	
Direct Deposit:	0		0.00	0.00	
Total:	152		450,519.43	1,873.28	

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	8-100	362,218.23	0.00	61,813.18	424,031.41
CAPITAL IMPROVEMENT	8-355	11,136.18	0.00	0.00	11,136.18
Water - Fairview/Oldtown	8-501	4,229.83	0.00	667.80	4,897.63
	8-607	495.00	0.00	0.00	495.00
Year Total:		378,079.24	0.00	62,480.98	440,560.22
	X-225	87.45	0.00	0.00	87.45
County Anthem Insurance Fund	X-251	154.99	0.00	0.00	154.99
	X-714	9,660.04	0.00	0.00	9,660.04
	X-740	56.73	0.00	0.00	56.73
Year Total:		9,959.21	0.00	0.00	9,959.21
Total Of All Funds:		388,038.45	0.00	62,480.98	450,519.43

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	100	362,218.23	0.00	61,813.18	424,031.41
	225	87.45	0.00	0.00	87.45
County Anthem Insurance Fund	251	154.99	0.00	0.00	154.99
CAPITAL IMPROVEMENT	355	11,136.18	0.00	0.00	11,136.18
Water - Fairview/Oldtown	501	4,229.83	0.00	667.80	4,897.63
	607	495.00	0.00	0.00	495.00
	714	9,660.04	0.00	0.00	9,660.04
	740	56.73	0.00	0.00	56.73
Total Of All Funds:		388,038.45	0.00	62,480.98	450,519.43

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
General Fund	8-100	362,218.23	0.00	0.00	0.00	362,218.23
CAPITAL IMPROVEMENT	8-355	11,136.18	0.00	0.00	0.00	11,136.18
Water - Fairview/Oldtown	8-501	4,229.83	0.00	0.00	0.00	4,229.83
	8-607	495.00	0.00	0.00	0.00	495.00
Year Total:		378,079.24	0.00	0.00	0.00	378,079.24

	x-225	87.45	0.00	0.00	0.00	87.45
County Anthem Insurance Fund	x-251	154.99	0.00	0.00	0.00	154.99
	x-714	9,660.04	0.00	0.00	0.00	9,660.04
	x-740	56.73	0.00	0.00	0.00	56.73
Year Total:		9,959.21	0.00	0.00	0.00	9,959.21
Total Of All Funds:		388,038.45	0.00	0.00	0.00	388,038.45

Grayson County Board of Supervisors  
Regular Meeting  
February 12, 2018

Members attending were: Brenda R. Sutherland, John S. Fant, Michael S. Hash and Thomas R. Revels. Kenneth R. Belton was unable to attend.

IN RE: OPENING BUSINESS

Supervisor Hash made the motion to amend the agenda; remove Resolution-Support Local Tax on Tobacco from new business and add Ag Advisory Committee to board appointments; duly seconded by Supervisor Revels. Motion carried 4-0.

IN RE: PRESENTATIONS OR REQUESTS

Erin Cox, Grayson County 4-H Agent, updated the board on the following:

- November 2017, 4-H had a partnership with WWI and WWII commission and a mobile museum was brought here to our middle school and all the 7<sup>th</sup>, 8<sup>th</sup>, and high school students taking history was able to tour the unit.
- Just completed 4-H tour to the capital (2 buses) – students were able to meet Delegate Israel O’Quinn for a questions/answer session and was also able to meet with Senator Bill Carrico and learn more about his role on the Transportation Committee.
- Home school program is doing well and growing. Lisa Joyce is the new volunteer leader and has been doing an exceptional job.
- Upcoming events: reality store at the high school; career immersion day; 4-H camp (June 11-15).

Derek Davis, student, spoke of being part of the Beef Quality Assurance Club (BQA) and earning his BQA certification. Mr. Davis shadowed Dr. Cassell, learning how to

administer shots to cattle to lessen bruising the meat along with learning how to handle numerous kinds of livestock and gave highlights of the Richmond trip. A new branch of 4-H was started in January, led by Daniel Boyer, which focuses on livestock and completions at fairs, etc.

Macy Alderman, student, spoke about a trip to Virginia Tech back in the summer and the learning experience it provided plus experiences in being a part of 4-H camp for the past six (6) years.

Don Young, member of Non-profit Organizations – Mountain Health Services Corporation and Grayson Development Corporation – addressed the Board and explained the purpose of Mountain Health Services Corporation was to advance medical care in our area. Grayson Development Corporation was formed in the mid 1960's and was successful in promoting business growth and bringing Darco Southern and Nautilus to the area. Scholarships were given to sixty (60) local students going into the health field. The organizations have not met since the early 1990's. Recently a meeting was held, and the members of both corporations would like to resolve the money and are interested in supplying seed money for something in the medical field or in the line of a wellness center for the County. Both corporations have some assets that they would like to help the county with something that would benefit the County for years to come. Mr. Young noted that he looked forward to hearing from the County.

Sandie Terry, Rural Broadband Consulting, LLC, presented a power point and explained how broadband is so essential to rural areas. Fifty (50) percent of Grayson County does not have broadband and service of the half that does, half are DSL. Mr. Terry explained that broadband would be fixed community by community and proposed a couple of options to the Board:

- Find a private partner provider (her recommendation)
- Build a municipal network

Proposed process:

- Business Case Analysis – group geographic areas based on estimated demand, existing coverage, community anchors, existing assets and estimated ROI and provide a phased strategic broadband plan
- Public Commitment/Investment – make the business case for expansion by committing public assets, demand and investment; the County sets goals, priorities and commitments
- Find Private Partner - Public PPEA RFP with phased geographic areas, assets, anchors, demand, and public commitments
- Plan & Execute – collaborate on implementation to ensure success and sustainability (build to demand)

Proposed services:

- Business Case Analysis – completed by Ms. Terry and make recommendations to a committee/board which would cover suggested goals, commitments, policy changes, fees, etc.
- Public Commitments/Investment – County would consider options, sets and prioritizes goals and determines potential investment for expansions.
- PPEA RFP & Selection – Draft RFP including proposed phases, geographic areas, assets, and commitments; provide a scoring methodology for proposal review, scoring consolidation and results, suggested interview agenda and questions
- Detailed Deployment Plan Review – further refinement of financial details based on partner’s deployment plan, partner’s wireless signal propagation mapping and negotiated phases and timeline

Estimated timeline is nine (9) to ten (10) months to deployment and of course that depends on how long the chosen partner takes as well plus availability to actual start. Supervisor Fant inquired about Ms. Terry’s experience like ours, where it’s a rural area, what’s the average number of proposals – would we be looking at two (2), three (3), four (4)? Ms. Terry noted that there is interest from some providers. Supervisor Revels inquired about the evaluation of providers and asking if it has to be state bounded, county bounded or is crossing the state line a possibility and Ms. Terry noted that it could be from anywhere since the folks in the Whitetop area do not meet the broadband specifications. Ms. Terry noted that the challenge is putting together a public commitment that makes a good business case. Mr. Shepley noted that this is the first step in our broadband initiative. Supervisor Fant made the motion for the Board of Supervisors to authorize Mr. Shepley to enter into a contract with Rural Broadband Consulting; duly seconded by Supervisor Revels. Motion carried 4-0.

IN RE: NEW BUSINESS

- RESOLUTION – SUPPORT LOCAL TAX ON TOBACCO PRODUCTS

Removed from the agenda.

IN RE: GRAYSON COUNTY SOLID WASTE LARGE ITEM PICKUP SCHEDULE

Mr. Shepley noted to the Board that the solid waste large item pickup schedule (listed below) is roughly the same as last year. Supervisor Hash made the motion to approve; duly seconded by Supervisor Revels. Motion carried 4-0.

## 2018 LARGE ITEM SOLID WASTE COLLECTION

**GRAYSON COUNTY RESIDENTS ONLY  
INCLUDING TOWN OF INDEPENDENCE & FRIES**

**\* MARCH 19<sup>th</sup> - 30<sup>th</sup> - MONDAY'S REGULAR COLLECTION ROUTE**

**\* APRIL 2<sup>nd</sup> - 20<sup>th</sup> - TUESDAY'S REGULAR COLLECTION ROUTE**

**\* APRIL 23<sup>rd</sup> - May 4<sup>th</sup> - WEDNESDAY'S REGULAR COLLECTION ROUTE**

**\* MAY 7<sup>th</sup> - 18<sup>th</sup> - THURSDAY'S REGULAR COLLECTION ROUTE**

**\* MAY 21<sup>st</sup> - June 1<sup>st</sup> - FRIDAY'S REGULAR COLLECTION ROUTE**

**\*\*\* All large item collections begin on Monday of the scheduled week**

**JUNE 4<sup>th</sup> - 8<sup>th</sup> - TOWN OF INDEPENDENCE - CURBSIDE**

**JUNE 4<sup>th</sup> - 8<sup>th</sup> - TOWN OF FRIES - CURBSIDE**

**ALL ITEMS MUST BE PLACED AT CURBSIDE BY BEGINNING DATE LISTED ABOVE**

A LIMIT OF NO MORE THAN 10 (TEN) ITEMS MAY BE PLACED OUT PER HOUSEHOLD FOR COLLECTION. (WHITE GOODS SUCH AS APPLIANCES, FURNITURE, MATTRESSES, COUCHES (ETC)

IN ADDITION TO ABOVE ITEMS CUSTOMERS MAY PUT OUT UP TO 10 (TEN) TIRES (AUTOMOBILE TIRES ONLY - ABSOLUTELY NO TRACTOR ETC.) FOR COLLECTION PER HOUSEHOLD (TIRES MUST BE OFF RIMS)

- **Electronic Recycling will be accepted at the Grayson County Public Works Department at 1216 N. Independence, Ave Independence, VA  
Each Friday and Saturday from 8 AM to 12 PM.**

**ITEMS NOT ACCEPTABLE FOR COLLECTION ARE: HAZARDOUS MATERIALS, LAND CLEARING DEBRIS, OLD FENCE POST, WIRE FENCING, SATELLITE DISHES, WOOD, ANY TYPE OF BUILDING MATERIALS SUCH AS; ROOFING SHINGLES, VINYL SIDING, PLYWOOD, SHEETROCK ETC.**

YOU MAY CALL OR REGISTER ONLINE 1 (ONE) WEEK PRIOR TO YOUR COLLECTION TIMES, PROVIDING YOUR NAME, TELEPHONE NUMBER, 911 ADDRESS & DESCRIPTION OF ITEMS FOR COLLECTION.

**YOU MUST CALL THE PUBLIC WORKS DEPARTMENT AT 276-773-3181 OR YOU MAY GO TO: [www.graysoncountyva.gov](http://www.graysoncountyva.gov) AND FOLLOW THE GOVERNMENT WEBSITE LINK TO REGISTER ONLINE TO HAVE YOUR ITEMS COLLECTED.**

IN RE: BOARD APPOINTMENTS

Wytheville Community College

Charles W. Smith – resigned – new appointee will fill remainder of Mr. Smith's term which expires on June 30, 2019. Supervisor Sutherland noted that she is in contact with a potential appointee.

Zoning Board of Appeals

Mary Lily Nuckolls – resigned – new appointee will fill remainder of Mrs. Nuckolls’ term which expires on March 11, 2022. Supervisor Hash noted that he has spoken to a potential appointee and is waiting to hear back from them.

Ag Advisory Committee

Mr. Shepley explained this committee will give the County insight on all things agriculture. Mr. Shepley asked Kevin Spurlin, Ag Extension Agent, to help with the selection of potential committee members. Committee members: Kevin Spurlin, Michelle Pridgeon, Rodney Richardson, Brandon Tomlinson, Kevin Kirk, Donny Garmin, Brantley Ivey, Susie Funk and William L. Shepley. Supervisor Revels made the motion to approve the committee members; duly seconded by Supervisor Hash. Motion carried 4-0.

IN RE: OLD BUSINESS  
- EMS BY-LAWS

Mr. Shepley commended Mitch Smith on his work regarding the EMS by-laws and working with the EMS folks. Mr. Smith noted that the by-laws was sent to the Association and they have reviewed it and Mr. Smith commended them for their work. Oscar Valentine and Robby Wingate sat down with Mr. Smith and reviewed the by-laws line by line and made changes. Mr. Smith took the revised version along with the first version and combined them into the version listed below for the Board’s review. The Association members would like to review the document before the Board makes the final decision. This item was tabled until the March 8<sup>th</sup>, 2018 board meeting by consensus of the Board.

**GRAYSON COUNTY EMERGENCY SERVICES COMMISSION  
APPROVAL OF BY-LAWS**

BE IT RESOLVED, The Board of Supervisors of Grayson County, Virginia hereby approves THE Emergency Services Commission by-laws as follows:

**BY-LAWS**

**FOR THE COUNTY OF GRAYSON EMERGENCY SERVICES COMMISSION**

The Grayson County Emergency Services Commission, established in conformance with the resolution adopted by the Board of Supervisors of the County of Grayson, Virginia on \_\_\_\_\_ and the Board of Supervisors has approved the following by-laws:

**ARTICLE I**

That there is hereby created a Commission to be known as the Grayson County Emergency Services Commission, hereinafter referred to as "the Commission".

## **ARTICLE II**

### **Purpose of the Commission**

The purpose of the Commission is to serve in an advisory capacity to the Board of Supervisors with respect to:

1. Effectively communicating present and future emergency services needs in Grayson County.
2. Working with the County Emergency Services Coordinator or County designee to make recommendations to the County Administrator and or Board of Supervisors in developing a comprehensive strategic plan for emergency services in Grayson County.
3. Reviewing all funding sources based upon the strategic plan, and upon compliance with other requirements established by the Board of Supervisors.
4. The Emergency Services Commission shall work with the Emergency Services Coordinator to establish countywide response goals for emergency services.
5. Any other matters concerning emergency services in Grayson County as identified by the County Administrator/Board of Supervisors or by the Commission.

## **ARTICLE III**

### **Membership**

Section 1. The Commission members and their alternate shall be appointed by the Grayson County Board of Supervisors and shall consist of fifteen (15) voting members. The appointed term shall be three (3) years.

The Commission membership shall include the following members/alternates with voting privileges granted to only the member if both are present at the meeting.

- One member and alternate from each of the volunteer fire departments serving throughout the County.
- One member and alternate from each of the volunteer/paid rescue squads serving throughout the County.
- One member and alternate from the Grayson County Sheriff Department.

In addition, non-voting members of the Commission shall include the following:

- The Emergency Services Coordinator
- The 911 Coordinator
- One member of the Grayson County Board of Supervisors
- The Grayson County Administrator

- Section 3. The Board of Supervisors may remove any member of the Commission for misconduct or neglect of duty and request a replacement member, for appointment, from the affected department.
- Section 4. If a vacancy occurs on the Commission the affected department shall submit the recommended replacement to the Emergency Services Coordinator, who will submit to County Administrator's office and it shall be filled by the Board of Supervisors in the same manner as original appointments except that the term of office is restricted to the unexpired term of office. The Commission member fulfilling the unexpired tenure may be reappointed at the end of the term.
- Section 5. Commission members may be compensated as the governing body so directs. Members may be reimbursed for travel and subsistence to professional meetings, conferences, and workshops with such reimbursement being made in compliance with the general policies of Grayson County and prior approval of the Emergency Services Coordinator/County Administrator.

#### **ARTICLE IV**

##### Officers

- Section 1. The officers of the Commission shall be a Chairman, Vice Chairman, and Secretary. The officers shall be elected by the membership at the organizational meeting in January to serve for one (1) year or until a successor shall be elected.
- Section 2. The Commission shall adopt by-laws and regulations governing its procedures that are not inconsistent with the provisions of the state law. All by-laws and amendments to the by-laws shall be approved by the Board of Supervisors prior to enactment.

#### **ARTICLE V**

##### Meetings

- Section 1. Regular meetings shall be held during the year unless there is no business to discuss. The meeting dates, time and location(s) shall be established at the organizational meeting in January.
- Section 2. Special meetings may be called by the Chairman or on written request to the Chairman of at least two members.
- Section 3. More than fifty (50) % (8 Of 15) voting members shall constitute a quorum at any regular or special meeting.
- Section 4. All meetings are open to the public and are subject to the Freedom of Information Act.
- Section 5. Robert's Rules of Order, revised, should be observed except as otherwise specified by the Commission's by-laws, rules and regulations. The Rules of Order may be suspended upon unanimous approval of the members present.

- Section 6. The following shall be the order of the Commission:
- a. Declaration of Quorum and Call to Order
  - b. Consideration of minutes of last meeting and of any special meetings held subsequently and their approval or amendment.
  - c. Reports of standing committees
  - d. Reports of special committees
  - e. Old business
  - f. New business
  - g. Adjournment

## **ARTICLE VI**

### Duties and responsibilities of the Commission

- Section 1. The County Emergency Services Coordinator shall have the responsibility to advise the Commission on organizational and working relations matters, explain program objectives to them, assist them in details of the organization. The Emergency Services Coordinator is an ex-officio member (by virtue of the office) and will attend Commission meetings. The Emergency Services Coordinator shall keep the Commission informed concerning the interest, needs, objectives, programs, plans, funding sources, grants and other factors concerning fire and rescue in the County. The Emergency Services Coordinator shall be the official medium of communication between fire and rescue volunteers and the Commission to the Board of Supervisors.
- Section 2. Financial Duties and Responsibilities — The Commission shall have no authority to enter into any contract or incur any obligation binding the governing body of Grayson County.
- Section 3. Chairman's Duties. The chairman shall preside at all meetings, appoint committees, call special meetings when deemed advisable, and perform all such duties as usually handled by a chairman except when such duties are properly delegated.
- Section 4. Vice Chairman Duties. The Vice Chairman, in the absence of the Chairman, shall perform all the duties of the Chairman. In the absence of both the Chairman and Vice Chairman, the Commission shall elect a Chairman Pro Tempore who shall perform the duties of the Chairman. The Vice Chairman shall be charged with the responsibility to see that standing and temporary committees function as planned by the Commission.
- Section 5. Secretary's Duties. The Secretary shall perform the usual duties pertaining to the office. The Secretary shall keep or cause to be kept a full and true permanent record of all meetings of the Commission. This includes recording minutes for all regular and special meetings, plus reports of standing committees and shall be the custodian of all documents committed to his or her care. The Secretary shall issue or cause to be

issued notices of regular and special meetings. Also, the Secretary must insure minutes of the previous meeting to the Commission members prior to all meetings.

## **ARTICLE VII**

### **Reports**

Section 1. The Emergency Services Coordinator and/or the Commission Chair shall make full and complete reports to the Board of Supervisors at such times as may be requested and at such other times as the Emergency Services Coordinator and/or Commission Chair may deem proper. The fiscal year of the Commission shall conform to the fiscal year of the County of Grayson.

## **ARTICLE IX**

### **Amendments**

Section 1. These by-laws may be amended at any regular meeting of the Commission by a majority vote of the entire Commission, provided previous notice of the nature of any proposed amendment shall have been given at least one regular meeting before the action thereon shall be taken.

Any amendments to the bylaws must also have the approval of the Board of Supervisors prior to going into effect.

IN RE: PUBLIC HEARING

None

IN RE: COUNTY ADMINISTRATOR'S REPORT

William L. Shepley gave the following report:

- Brenda Sutherland, Mitch Smith and myself attended the Rural County Legislative Day in Richmond last week. In addition to the updates provided on issues affecting rural counties, we had the opportunity to spend time with Senator Carrico and Delegate O'Quinn – two (2) of Grayson County's legislators.
- First budget workshop with the Grayson County School Board on January 22, 2018.

IN RE: INFORMATION ITEMS

As presented

IN RE: REGISTERED SPEAKERS AND PUBLIC COMMENT

Roger Billings, Independence, thanked the Board for the opportunity to speak. Mr. Billings showed pictures of the road, Forest Ridge Road, and inquired about the plan to repair this road – there is a significant amount of traffic on this road including a school bus twice a day. Forest Ridge Road connects Peach Bottom Road and Power House Road. Supervisor Fant requested staff to speak with Jeff Russell of VDOT concerning this road.

IN RE: BOARD OF SUPERVISORS' TIME

Supervisor Sutherland reported that Supervisor Belton is safe and doing well in Puerto Rico with AEP while helping to restore power to that area.

IN RE: CLOSED SESSION

Supervisor Fant made the motion to go into closed session pursuant to §2.2-3711(A)(1) of the Code of Virginia to discuss personnel matter and §2.2-3711(A)(5) for discussions relating to prospective business or industry or expansion of an existing business or industry; duly seconded by Supervisor Hash. Motion carried 4-0.

Supervisor Revels made the motion to come out of closed session; duly seconded by Supervisor Fant. Motion carried 4-0.

Whereas, the Grayson County Board of Supervisors has convened a closed session on this 12<sup>th</sup> day of February 2018, pursuant to an affirmative recorded vote and in accordance with provision of the Virginia Freedom of Information Act; and

Whereas, §2.2-3711 of the Code of Virginia requires a certification by this Board of Supervisors that such closed session was conducted in conformity with Virginia law;

Now, Therefore Be It Resolved that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (II) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Supervisors with recorded confirmation from members as

follows: Michael S. Hash – I so certify; Thomas R. Revels – I so certify; John S. Fant – I so certify; Brenda R. Sutherland – I so certify.

IN RE: ADJOURN MEETING

Supervisor Fant made the motion to adjourn the meeting; duly seconded by Supervisor Hash. Motion carried 4-0.