



Request for Proposals For Building Demolition Services

Introduction:

Through this Request for Proposals (RFP), Grayson County Board of Supervisors are seeking proposals from qualified building demolition contractors to assist in the demolition of a residential house known as the Powerhouse Falls Property located at 1432 powerhouse Road Independence, VA 24348. Demolition work will include the demolition and removal of building, foundations, as well as, the demolition and removal of the site improvements and the preparation and stabilization of the site as more particularly described herein. The Respondent selected must have qualified personnel who can handle all aspects of demolition.

Instructions:

RFP responses must be submitted to the office of James Moss, the Grayson County Building Official, jmoss@graysoncountyva.gov . Please mail or deliver copies of your proposal to:

- Deliver:
James Moss
129 Davis Street
Independence, VA 24348
- Mail:
James Moss
P.O. Box 217
Independence, VA 24348

Proposals must be presented on business letterhead. Proposals must be received no later than **3:00 p.m. Wednesday, January 23, 2019**

Respondents are advised that all submissions may be made available to the public on request upon completion of the process and award of a contract. Accordingly, any information included in proposal that the respondent believes to be proprietary or confidential should be clearly identified as such.

On-Site Inspection:

A pre-bid on site inspection will be available at **10 a.m. Monday, January 22, 2019.**

Prospective bidders are encouraged to attend to view conditions.

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Request for Proposal-Demolition Contractors Introduction

A. Overview:

This Request for proposals is being issued by Grayson County to solicit qualifications from demolition contractors to demolish a residential structure.

Demolition is defined as the demolition and removal of building, foundations, as well as the demolition and removal of site improvements, including but not limited to paving and foundation landscaping. (See Demolition Requirements and Specifications – Appendix A)

Companies with demonstrated experience in demolition and site stabilization and with an interest in making their services available to Grayson County are invited to respond to this RFP. “Respondents” means the company or individual, that is properly licensed and insured, that submit proposals in response to this RFP. The selected Respondent acting as an individual, partnership, corporation, or legal entity must be state licensed and certified and capable of providing the specified services. The Respondent shall be financially solvent, and each of its members, if a joint venture, it’s employees, agents, or sub-consultants of any tier shall be competent to preform the services required under this RFP document.

Grayson County is seeking to encourage participation by respondents who are Minority Business Enterprises or Women’s Business Enterprises. Nothing in this RFP shall be construed to create any legal obligation on the part of Grayson County or any respondents. Grayson County in its sole discretion, reserves the right to amend, suspend, terminate, or reissue this RFP at any point in time.

Grayson County’s Procurement is consistent with Virginia State Law. For further information on these requirements, Leesa Gayheart at lgayheart@graysoncountyva.gov, phone 276-773-2471.

B. Term of Contract:

Any contract awarded pursuant to this RFP solicitation shall be for a contract period, with the possibility of an extension. The contract will be made based upon the proposal for demolition of the old house structure, asbestos inspection and abatement, removal and proper disposal of debris, and leveling of the grounds and stabilization.

C. Federal Regulations:

Respondents are encouraged to read all Federal Regulations prior to submitting their response to this RFP.

Professional Service Requirements:

A. Scope of Work:

Grayson County seeks sealed proposals from qualified respondents to provide asbestos removal and demolition services.

This project must comply with all codes, standards, regulations, and workers safety rules that are administered by federal agencies, state agencies, and any other local regulations and standards that may apply.

The detailed demolition and removal requirements are laid out in Appendix A.

Evaluation Criteria and Scoring:

In evaluating responses to this RFP, Grayson County will take into consideration the experience, capacity, and costs that are being proposed by the Respondent. The following evaluation criteria will be considered in reviewing submissions.

- Respondents will be awarded up to 20 points for experience in providing demolition services. Consideration will be given to applicants who have familiarity with the area, including knowledge working with Grayson County.
- Respondents will be awarded up to 20 points for their capacity to meet timelines.
- Respondents will be awarded up to 20 points based on pricing.
- Respondents will be awarded up to 20 points based on their experience meeting all federal and state requirements.
- Respondents will be awarded up to 20 points for their experience and innovation of proposed practices regarding the following:
 1. Community haring
 2. Engaging Community Stakeholders and building effective community partnerships and collaborations.
 3. Utilizing local suppliers.
 4. Sustainability/green practices
 5. Effective schedule and budget management throughout the demolition process.

Submission Requirements:

RFP response must be submitted to the office of the Grayson County Building Official or emailed to jmoss@graysoncountyva.gov.

The respondents are advised to adhere to the submission requirements. Failure to comply with the submission requirements will be cause for rejection of the noncomplying submission. Grayson County reserves the right to seek additional information to clarify responses to this RFP.

Each Response must include the following:

- A. Threshold Requirements:** These documents must be submitted and acceptable before AHC will review the proposal.
- **Class A Virginia Contractors License**
 - **Evidence of Insurance** Commercial General Liability with limits not less than \$1,000,000; Workers Compensation and Employers Liability with limits not less than \$500,000; and Automobile Liability with limits not less than \$500,000 pre-occurrence.
 - **Evidence of Financial Stability:** All respondents shall include their most recent financial statements.
 - **Conflict of Interest Statement:** Respondent shall disclose any professional or personal financial interest that may be a conflict of interest in contracting with Grayson County. In addition, all Respondents shall further disclose arrangements to derive additional compensation from various investment and reinvestment products, including financial contracts. The Conflict of Interest Statement attached as Appendix C.
 - **Certification:** The Certification attached as Appendix D must be signed by Respondent and included with the RFP.
 - **Debarment:** Contracts shall not be awarded to disbarred, suspended, or ineligible contractors.
 - **Checklist:** The Respondent should use the checklist in Appendix B to make sure all documents necessary to respond are complete.

B. Main Proposal

Please provide the following information, which is the main substance for the selection criteria:

1. Experience and qualifications: Respondents shall have successfully completed demolition work like that indicated for this project. Respondents should provide detailed qualifications in experience in performing demolition services.
2. References: Respondents shall provide three narrative examples of projects similar in nature to the project described in this RFP. Include dates of the three projects and contact information for the referenced projects.
3. Independent Contractors: Indicate if you engage independent contractors. Do you intend to cover them on your workers compensation? All independent contractors will be required to have workers compensation insurance.
4. Capacity: Each respondent must demonstrate the capacity and ability to complete the demolition within the prescribed schedule.
5. Pricing Proposal: Respondents shall provide their fee structure. This shall include mobilization and cost for demolition and disposal.
The Respondent should detail any and all additional cost to Grayson County. The Respondent shall include a final fixed price that combines all cost, materials and labor needed to complete the work.
6. Recycling and Salvage: Each Respondent shall include any cost saving from salvage or recycling of debris.
7. Minority, Women's, Businesses: Respondents should identify whether they are an MBE/WBE business enterprise.
8. Timeline: Each Respondent shall include a schedule and timeline for demolition activities indicating the sequence of asbestos removal, demolition and removal work with states start and end dates.

Selection Process:

The Selection Committee, comprised of Grayson County Staff, will review all proposals in accordance with evaluation criteria set forth herein. Proposals review will occur on January 29, 2019, thereafter we will contact all bidders. Any contract resulting from this RFP will not necessarily be awarded to the Respondent with the lowest price. Instead, a contract will be awarded to the Respondent with the highest points in accordance with the evaluation criteria set forth in the RFP.

Questions:

Questions regarding this RFP should be submitted to James Moss, Grayson County Building Official, at jmoss@graysoncountyva.gov

Submission Due Date:

Responses to RFP are due by **January 23rd, 2019 by 3:00 p.m.**

Each Respondent is responsible for labeling the exterior of the sealed envelope containing the proposal response with the proposal name, submission date and time, and your company name.

Appendix A.
Demolition Requirements and specifications

Part 1 General

1.1 Demolition and Removal:

- A. The Respondent who is selected for this project will be responsible for the asbestos inspection and abatement, if required after inspection, demolition and removal of the building, foundations and demolition of improvements, including but not limited to paving, concrete slabs, and foundation landscaping.
- B. Removal means the removal and legal disposal of items.
- C. The respondent must meet all regulatory requirements. The respondent must comply with governing EPA, DEQ, state and local notification regulations before starting demolition and comply with hauling and disposal regulations of the authorities having jurisdiction.
- D. Respondent is required to obtain all required permits.
- E. Building to be demolished will be vacated and use discontinued prior to start of work.
- F. Storage or Sale of removed items or materials on-site will not be permitted.
- G. The Respondent shall supply Grayson County with all landfill and disposal receipts.
- H. The Respondent shall be prepared to perform surveys as the work progresses to detect hazardous conditions as a result of the demolition process.

Part 2 Execution

2.1 Preparation:

- A. Provide Asbestos Clearance documentation prior to the beginning of demolition.
- B. Conduct demolition operations and remove debris.
- C. Conduct demolition operations in such a manner to prevent injury to people and damage to adjacent property and facilities.
- D. Level property, prepare for temporary/permanent seeding and mulching
- E. Stabilize denuded area.

2.2 Pollution Controls:

A. Under the authority of Section 112 of the Clean Air Act, as amended, 42 U.S.C. 1857 (C-7), the Administrator of the United Environmental Protection Agency promulgated National Emission Standards for Hazardous Air Pollutants on April 6, 1973, (38 F.R. 8820) Asbestos was designated a hazardous air pollutant and standards were set forth for its use and to control asbestos emissions. It was determined that one significant source of asbestos emissions was the demolition of certain buildings and structures.

It is the Respondents responsibility to have a qualified professional to perform an Asbestos inspection and provide Grayson County Building Official with Inspection Report. Respondent shall have a properly licensed and trained Abatement Contractor to remove any and all asbestos identified in the Asbestos Inspection Report.

- B. Remove and Transport debris in a manner that will prevent spillage on adjacent surface areas.
- C. Return adjacent areas to condition existing before start of demolition.

2.3 Demolition:

- Building Demolition: Demolish building, structures, facilities, and other debris including brush and trees or logs, and completely remove from site. Use methods required to complete work within limitations of governing regulations and as follows:
 1. Locate demolition equipment throughout the grounds and remove debris and materials.
 2. Dispose of demolished items and materials properly. On-site storage or sale of removed items is prohibited.
 3. Breakup and remove asphalt and concrete slabs on grade.
- Below grade structures such as foundation and footing shall be removed.
- Completely fill below-grade areas and voids resulting from demolition operations.
- Repair damage to surrounding property shall be repaired
- Any damage caused by the Respondent that occurs during the contracted work will be paid by Respondent. If any such damages are charged to Grayson County and paid by Grayson County, Respondent will be responsible for indemnifying Grayson County for all cost it incurs on behalf of the Respondent.

2.4 Disposal of Demolished Materials:

- General: Properly and legally dispose of demolished materials.
- Burning: Do not burn demolished materials.
- Disposal: Transport demolished materials from property and legally dispose of them. Respondent shall provide Grayson County with a copy of all landfill and disposal receipts.

2.5 Measurement and Payment:

- The demolition and removal work shall not be paid for separately but shall be included in the lump sum project cost at the agreed-to fixed price.

Appendix B
RFP Submission Requirements Checklist

Please provide this Checklist with the RFP response.

- Certification (Appendix D)
- Evidence of Insurance
- State License and or Certification
- Evidence of Financial Stability
- References
- Conflict of Interest Statement (Appendix C)
- Discription of Company*
- Capacity of Company*
- Pricing Proposal*
- MBE/WEB if applicable
- RFP Submission Checklist (Appendix B)

*This information is the main substance for the selection and evaluation criteria.

Appendix C
Conflict of Interest Statement

Company Name: _____

Conflict of Interest Statement

The owner(s), corporate members, or employees of said company shall not derive any personal profit or gain, directly or indirectly, by any reason of his or her participation with Grayson County. Each individual shall disclose to Grayson County any personal interest or direct relationship which he or she may have and shall refrain from participation in any decision making in related manners.

Any owner, corporate member, or employee of said company who is an officer, board member, a committee member, or staff member of a related origination shall identify his or her affiliation with such agency or agencies; further, in connection with any policy committee or board action specifically associated with Grayson County, he/she shall not participate in the decision affecting that entity.

At this time, I am a Board Member, a committee member, or an employee of the following organizations/companies.

I hereby certify that, except as described below, I am not now nor at anytime during the past year have I been:

- A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with Grayson County that could result in personal benefit to me.
- A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any fee service or discounts or other fee from or on behalf of any person or organization engaged in any transaction with Grayson County.

Any exceptions to the above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have (or have had during the past year) in the persons or organizations having transactions with Grayson County.

Signature: _____ **Company Name:** _____

Printed Name: _____

Date: _____

Appendix D

Certification Form

This Page must be completed and included with the proposal.

The undersigned hereby certifies, on behalf of the Respondent named in this Certification (the "Respondent"), that the information provided in this RFP submission to Grayson County is accurate and complete, and I am duly authorized to submit same. I hereby certify that the Respondent has reviewed this RFP in its entirety and accepts its terms and conditions.

Name of Respondent: _____

Signature of Authorized Representative: _____

Name of Authorized Representative: _____

Title: _____

Date: _____