

## **Blue Ridge Crossroads Economic Development Authority (BRCEDA)**

### **Seeks Qualified Candidates for Executive Director**

The Blue Ridge Crossroads Economic Development Authority (BRCEDA) is organized under the Virginia Regional Industrial Facilities Act and serves the localities of Carroll County, the City of Galax, and Grayson County (pop. 54,500) in southwestern Virginia. The Authority has been recognized by the Appalachian Regional Commission, Council for Rural Virginia, and the Virginia Association of Counties for its regional approach to and accomplishments in economic development. BRCEDA is seeking qualified, professional candidates for the Authority's executive director position.

Primary responsibilities include, but are not limited to, site development and marketing of Wildwood Commerce Park ([www.wildwoodva.com](http://www.wildwoodva.com)), promotion and administration of the localities' regional Enterprise Zone and Opportunity Zone, and supervision and guidance of the Small Business Development Center (SBDC) staff. Abilities to promote collaboration of all parties and agencies engaged in local and regional economic development and to lead business attraction efforts, including marketing, responding to requests-for-information, and coordinating site visits are critical to the executive director's success. Responsibilities are performed under the limited supervision of the Chairperson and Board of Directors of BRCEDA.

The successful candidate should possess a bachelor's degree in Public Administration, Economic Development or Business Administration, or demonstrated experience in economic development, local government administration, business development, project management, or equivalent combination of education and experience. Salary negotiable DOQ/E. Position is open until filled.

This is not a complete description of duties. A full job description is available on-line at [www.brceda.org](http://www.brceda.org) and at the Blue Ridge Crossroads Economic Development Authority office. Applications consisting of a cover letter, completed Virginia Application for Employment (<http://dls.virginia.gov/stateapp.docx>), and detailed résumé, including examples of relevant experience and accomplishments, salary history, and a minimum of five professional references should be directed to Mr. C.M. Mitchell, Chair, BRCEDA, 1117 East Stuart Drive, Galax, VA 24333. First review of applications to begin October 28, 2019. Finalist shall be subject to pre-employment background and drug screenings. BRCEDA is an Equal Opportunity Employer.