



## Department of Building and Zoning

### **ALERT: EOP CORONAVIRUS -INSPECTION PROTOCOLS**

The Grayson County Building Department is looking at limiting the type of inspections we perform, for example:

#### Limited Field Inspections

1. New commercial and residential construction only. The use of a 3rd party inspector may be utilized providing the inspector performing the inspection is either a Virginia Registered Design Professional or be performing under the direct supervision of an RDP in accordance with Title 54.1 of the Code of Virginia. The qualifications of the individuals performing under the supervision of an RDP shall be the responsibility of the RDP. Use of an 3rd party inspector by a permit holder must be pre-approved to perform the inspection. All 3rd party inspection reports are required to indicate the time and date of the inspection: the applicable permit number assigned to work that is being inspected; confirmation that the County approved plans were used during the inspection and that the work conforms to the approved plans and the provisions of the Virginia Uniform Statewide Building Code.
2. Exterior construction to dry-in phase, including site work/ E & S/ Stormwater/ Groundwork/ footing/ foundation/ slab/ sheathing/ air barrier.
3. Indoor inspections in occupied homes will be re-scheduled for 2 weeks out, if not critical. Inspections indoors that are critical (no heat, water, electricity, gas) are being handled per the inspector's best judgment. If you have an immediate interior inspection request that is holding you up, you may send a photo for approval. HOWEVER, you must wait until you are given authorization from the Building Official in order to proceed.

#### Other Inspections

Temporary power pole

Exterior meter base

Rough-In and final inspections of vacant, newly constructed buildings

Exterior electrical panel replacements

Gas equipment installation and replacement

## **Alert: EOP Coronavirus – Process for issuing building / construction related permits**

The Grayson County Building Department will continue to issue building and construction trade permits as well as all environmental permits (Stormwater and Erosion and Sediment Control). Below are the process options that will be available to you.

**Option 1. Preferred option:** Submit all construction documents by email to either of the following staff members. Or by using our online permitting system through IWORQ service request. You will need to utilize your apple app store or your android app store. Select IWORQ Service Request. Enter agency code (Gra01) then you can create an account. This is only used for trade related permits. Applications requiring plans must be reviewed prior to permitting.

[bkirk@graysoncountyva.gov](mailto:bkirk@graysoncountyva.gov) or [jblack@graysoncountyva.gov](mailto:jblack@graysoncountyva.gov)

**Option 2.** There will be a drop box located at the front entrance of the courthouse. All plans, applications and all other construction documents may be placed there. Please ensure that all the information (Name, phone number, etc...) is in one package to prevent things from coming apart.

This drop box will be checked on a regular basis. Should we need additional information we will contact you. As always, you can contact us directly.

**Option 3.** Should your plans and construction documents NOT fit into the drop box you can call and make an appointment to leave them with a staff member.

**Payments for permits** may be paid by placing a check in the mail to Grayson County Building Department P.O. Box 217, Independence, VA 24348 or by using a Debit/Credit card by calling 276-773-2322. Please remember when using a debit/credit card that there is an additional 2.95% convenience fee.